

Indira Gandhi National Tribal University Amarkantak (MP)



PBAS Pro-forma for Promotion under CAS as per UGC 2018 Regulations

Part- A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :
2. Date and Place of Birth :
3. Sex :
4. Father's Name :
5. Mothers Name :
6. Marital status :
7. Nationality :
8. Religion :
9. Department/ Faculty / Institute :
10. Current Designation :
11. Pay Band with Grade pay :
12. Date of last Appointment /Promotion on the present post:
13. Position and Grade pay for which you are an applicant under CAS:
14. Date of eligibility for promotion for which you are eligible :
15. The Category you belong to SC/ST/OBC/GEN/Others :

16. Address for correspondence (with PIN Code):

17. Permanent address (with Pin code):

TELEPHONE NO :
 MOBILE NO :
 EMAIL :

18. Academic Qualifications (From High School/Senior secondary till Post Graduation):

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division/ Class	Subject

19. Research Degree(s):

Degrees	Title	Date of Award	University

19. Appointments held prior to joining IGNTU.

Name of the University/ College	Designation	Nature of the Post. Temporary/Permanent	Pay scale/ Band	Classes Taught		Experience			Nature of assignment
				UG/ Hons.	PG	From	To	Total Experience in Years/Months	

20. Posts held after appointments at IGNTU

Designation	Department	Date		Pay Grade
		From	To	

21. Period of teaching experience:

PG classes (in years):

UG Classes (in years):

22. Post-Doctoral Research experience as research scientist, research associate etc.) (in yrs):

Research Projects:

Sl. No.	Title of the Project	Duration	Funding Agency	Total Grant sanctioned

Consultancy Projects

Title of the Project	Funding Agency	Grant sanctioned	Duration	
			From	To

23. Field of Specialization:

24. Academic Staff College Orientation / Refresher Course attended:

S.No.	Name of the Course	Place	Duration	Sponsoring Agency

25. HRDC Orientation /Refresher Course/ Summer/Winter School etc. attended of two-three weeks duration:

Name of the Course/ Summer School	Institution	Duration	Sponsoring Agency

PART-B: The Academic/Research Score

Sl. No.	Activity	Grading Criteria	Grade Claimed
1	Teaching: (Number of classes taught/total classes assigned)x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above - Good Below 80% but 70% & above- Satisfactory Less than 70% - Not satisfactory	
2	Involvement in the University/College students related activities/research activities: (a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. (b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. (c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. (d) Organising seminars/ conferences/ workshops, other college/university activities. (e) Evidence of actively involved in guiding Ph.D students. (f) Conducting minor or major research project sponsored by national or international agencies. (g) At least one single or joint publication in peer reviewed or UGC list of Journals.	Good - Involved in at least 3 activities Satisfactory - 1-2 activities Not-satisfactory - Not involved / undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities	
Total			

Note:

For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

RESEARCH AND ACADEMIC CONTRIBUTIONS

(During the entire period of assessment)

1. Published Research Papers in Journals (as notified by the UGC):

Sl. No.	Title of the Article	Name of the journal Vol. No. &PP /	Whether you are the main Author	No. of Co- Authors	Impact Factor	Claimed Score
Total						

2. Publications (other than Research papers)

(a) Books authored which are published by International publishers/ National Publishers

Sl. No.	Title of the Book	Name of the Publisher/Month, Year	International publishers/ National Publishers	Total Points
Total				

Chapters in Edited Book:

Sl. No.	Title of the Book	Number of Chapters contributed	Title of the Chapter	Author	Name of the Publisher of the Book/ Month, Year	Total Points
Total						

Editor of Book by National / International Publisher

Sl. No.	Title of the Book	Name of the Publisher/Month, Year	International publishers/ National Publishers	Total Points
Total				

(b) Translation works in Indian and Foreign Languages by qualified faculties

Sl. No.	Title of the Book	Name of the Publisher/Month, Year	Book/ Chapter or Research paper	Total Points
Total				

3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

Academic/Research Activity	Total Points
a) Development of Innovative pedagogy	
(b) Design of new curricula and courses	
(c) MOOCs	
Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	
MOOCs (developed in 4 quadrant) per module/lecture	
Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	
Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	
(d) E-Content	
Development of e-Content in 4 quadrants for a complete course/e-book	
e-Content (developed in 4 quadrants) per module	
Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	
Editor of e-content for complete course/ paper /e-book	

4. (a) Research Guidance:

Research Guidance	Thesis submitted	Degree awarded	API Score
M.Phil/ PG			
Ph.D.			

(b) Research Project Completed:

Sl. No.	Title of the Project	Duration	Funding Agency	Total Grant sanctioned	API
Total					

(c) Research Project Ongoing:

Sl. No.	Title of the Project	Duration	Funding Agency	Total Grant sanctioned	API
Total					

(d) Consultancy:

Title of the Project	Funding Agency	Amount mobilized with (In Lac)	Duration		API Score
			From	To	

5. (a) Patents:

Patent/Technology Transfer/ Product/ Process	International/ National	API Score

(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

Policy Document	International/ National/State	API Score

(c) Awards / Fellowships:

Name of the Award/ Fellowship	Sponsoring Agency	International/ National/State/University level	Date	Total Points

6. Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Sl.No	Title of Conference/Seminar	Organized by	Title of the Paper	Year	Whether International(Abroad) / International(With in Country)/National	API Score
Total						

PART-C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S. No	Details (Mention Year, Value etc. where relevant)

Note: The Academic/Research Score will be based on UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND OTHER MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018

(Attach documentary proof in support of the information provided by you in this proforma)

I certify that the information provided are correct as per records available with the university and/or documents enclosed with the application.

Date:

Place:

Signature & Designation of the Applicant

Certified that Dr. _____ has been working as _____ in this Department since _____

The particulars given in this application have been checked and verified from office records and are found to be

correct.

Head of the Department

Dean of the Faculty