



इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय, अमरकंटक (म.प्र.)  
**Indira Gandhi National Tribal University, Amarkantak(M.P.)**  
(A National University established by an Act of Parliament)

Ref. No. – IGNTU/Admsn/2022/010

Date: 14/11/2022

**Notification**

All provisionally selected candidates (Admission 2022-23) are hereby informed that the document verification for the provisionally selected candidates in Diploma/UG/PG/B.Ed. programmes (1<sup>st</sup> Semester) in the academic session 2022-23 shall be conducted between 24/11/2022 and 25/11/2022 (online/offline) in their respective departments.

**INSTRUCTIONS TO THE CANDIDATES FOR DOCUMENT VERIFICATION**

List of the documents for verification given in table below (Offline/Online candidates).

**For Physical Verification (offline):-**

1. Candidates must fill in the admission forms (as per specimen attached in the below given link) with self-attestation/signed and submitted to the concerned Head of Department on the date of verification.
2. At the time of Document Verification, candidates must bring the ORIGINAL CERTIFICATES and xerox copies as provided in the table 1.1.
3. Complete information must be furnished in the admission forms, any ambiguous language/phrases should not be used while furnishing information in the admission forms. Any irregularity committed while furnishing the information to the University by the candidate then the admission of the candidate will be cancelled for which he/she shall solely be responsible and no correspondence shall be entertained.
4. Candidates are advised to bring the following items for their convenience {Ball Point Pen and four (4) colour photograph (for admission forms), Personal hand sanitizer and mask.}
5. Candidate should also the follow instructions which are given by the Proctor Office of the University while entering the University Campus.

**For Virtually (Online) Verification :-**

1. Candidates must fill in the admission forms (as per specimen attached in the below given link) with self-attestation/signed and submitted to the concerned Head of Department on the date of verification through email or other communication channel which is provided by the Head of Department.
2. Candidate should follow the instructions which will be given by the Head of the Department.
3. Online verification will be done through Google Meet or any other medium, the link and the information will be given by the concerned department to the candidates through their registered e-mail.
4. Candidates should keep the original documents with them while participating in the online document's verification.

5. After online verification, the candidate should submit the original documents in the concerned department within the stipulated time (10/12/2022) no any type of undertaking will be accepted.
6. At the time of document submission candidate must bring the following ORIGINAL CERTIFICATES and xerox copies as provided in the table.

**Table 1.1 List of documents for verification given in table below (offline/Online candidates)**

<b>S. No</b>	<b>Documents</b>	<b>Submission of Documents</b>
1	Original copy of 10 <sup>th</sup> mark sheet/	Xerox Copy of 10 <sup>th</sup> mark sheet/
2	Original copy of 12 <sup>th</sup> mark sheet	Xerox Copy of 12 <sup>th</sup> mark sheet
3	Original copy of Category certificate (SC/ST/OBC) (if any)	Xerox Copy of Category certificate (SC/ST/OBC) (if any)
4	Original of EWS certificate (if any)	Xerox Copy of EWS certificate (if any)
5	Original copy of PWD certificate (if any)	Xerox Copy of PWD certificate (if any)
6	Original copy of UG mark sheet	Xerox Copy of UG mark sheet
7	Original copy of Transfer certificate (TC)	Original Transfer certificate (TC)
8	Original copy of Migration certificate (TC)	Original Migration certificate (TC)
9	Original copy of character certificate	Original character certificate
10	Original copy of Gap Certificate (if applicable)	Original Gap Certificate (if applicable)
11	Original copy of Aadhaar Card	Xerox Copy of Aadhaar Card
12	Original copy of address/identity proof	Xerox Copy of address/identity proof
13	Admission fee receipt	Admission fee receipt
14	Admission forms	Admission forms

**Note: The classes are conducted through online mode. Student shall contact their respective HoD's for classes.**

**Sd/-  
Co-ordinator Entrance Examinations**

**Documents Link :-**

1. [Admissions Form](#)
2. [Student on qualification](#)
3. [Physical fitness](#)
4. [Parent on Ragging](#)
5. [Check List](#)
6. [Contact Details of Departments](#) (Call only in Office hours (Time 10.00 am to 06.00 pm )