



INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY
इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय
AMARKANTAK (M.P.)
अमरकंटक (म.प्र.)
(A National University established by an Act of Parliament)
(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय विश्वविद्यालय)

Ref.No. IGNTU/ P/2015/03

Date: 05.01.2015

TENDER NOTICE

Subject: Tender for Supply, & Fitting of Laboratory Furniture for the Faculty of Science

Indira Gandhi National Tribal University, Amarkantak is inviting Quotation in sealed envelope for Supply & Fitting of Laboratory Furniture for the Faculty of Science.

Please quote your competitive rates for items as mentioned on table below with complete specification so as to reach to the Office of Registrar, Indira Gandhi National Tribal University, Lalpur, Amarkantak-484887 (M.P.) on or before 20th February 2015 at 5.00 PM through Registered Post /in Person.

Particulars	Estimated Quantity in No's
For PG Lab	30
Lab Tables With Cup Boards (Image -4)	
2. Lab Stools	100
3. Fume Hood (Image- 3)	10
For UG Lab	36
1.Lab Tables With Cup Boards (Image -4)	
2. Lab Stools	360
3. Fume Hood (Image- 3)	06
For Faculty Research Lab	60
1. Lab Tables with cup Boards and wash Basin (Image -1)	
2. Lab Tools	150
3. Fume hood (Image -3)	30
4. Table	60
5. Revolving Chair	60
6. Almirahs for Chemicals & Glassware	60
7 Book Shelf	30

General Terms & Conditions

1. The Tender must be submitted in Two BID, Technical Bid and Financial BID in two separate envelopes. In technical Bid the details of specification, quality, manufacturing details, capabilities, previous supply commitments and other specifications should be given with the suppliers' credentials and the EMD must be enclosed. Both the envelopes should be in a separate Envelope and should be duly sealed and should be duly super scribed .
2. The quantity mentioned above is indicative and may increase or decrease at the time of placing Supply order.
3. The bidder must submit an EMD of Rs. 2,00,000/- (Two Lakhs) only in form of Demand Draft from any nationalized bank in favour of "Indira Gandhi National Tribal University, payable at Central Bank of India. Amarkantak (IFSC CodeCBIN0284695) or State Bank of India. Amarkantak (IFSC code SBI0004674). Without EMD the tender will be rejected.
4. Payment will be released after successful supply & fitting of the Lab furnitures. No advance or partial payment request will be entertained.

5. Taxes as per norms of Govt. of India.
6. The rate should be quoted on F.O.R. University Campus, Lalpur, Amarkantak basis.
7. No packing/forwarding charges will be paid extra.
8. Unsealed quotations will be rejected summarily and quotations must reach on or before the due date.
9. University reserve the right to accept or reject any quotation without assigning any reason thereof.

Registrar



Indira Gandhi National Tribal University

(A Central University established by an Act of Parliament)

Amarkantak – 484 887 (M.P.)

Ref. No. : IGNTU/P5/2015/03

Date : 28/01/2015

Tender Form for Supply, & Fitting of Laboratory Furniture for the Faculty of Science

TECHNICAL BID

Section 1: Organisation Details and General Information :

1. Name of Company/ Organization/Firm:
2. Street Address :
3. P.O. Box and Mailing Address :
- Postal Code : City :
- Country :
4. Tel. : 5. Fax :
6. Email : 7. Address :
8. Type of Business (Tick only)
Corporate/Limited : Partnership : Other (Specify) :
9. Nature of Business :
Manufacturer : Authorised Agent : Trader :
Consulting Company : Other (Specify) :
If you mark "Authorized Agent" or "Trader", please provide proof or certificate(s) from your manufacturer(s) that you are authorized to offer their products to the United nations.
10. Year Established
11. License No./Country where registered

Section 2: Financial Information (Please attach a certified copy of recent balance sheet)

12. Annual Value of Total Sales for the last 3 years :
Year : Rs. Year : Rs.
Year : Rs.
13. Annual Value of Export Sales for the last 3 years :
Year : Rs. Year : Rs.

Year : Rs.

14. Bank Name :

Address :

IFSC Code :

15. Bank Account Number :

16. Please attach a listing of reference sources for services rendered by your firm within the last 12 months. *(Please also indicate fax numbers and contact person for your reference sources.)*

Section 3: Technical Capability and Information on Goods/Services Offered:

17. Quality Assurance Certification (**e.f. ISO 9000 or Equivalent**) (Please provide a Copy of your latest Certificate) :

18. Detail of EMD : Amount : Rs.2,00,000/-(Rupees Two Lakhs) only

DD No. : Bank Details :

19. Do the Goods being supplied by you confirm the National/International Standards?
 Yes : No

20. **Quote your Rate offered in the Financial BID proforma Separately attached :**

Authorized agents and Traders must submit proof or certificate(s) from manufacturers that they are authorized to offer the products listed(s) which is not accompanied by proof or certificate(s) from manufacturers will not be recorded in our supplier database.

Sl.No.	Particulars	Estimated Quantity in No's			
1.	Laboratory Furniture's for Faculty of Science (Detail specification as per Annexure-I)	As per Annexure-I			

Section 4: Experience

21. Recent Contracts with the Government Organization :

Organisation	Value	Year	Goods/ Services Supplied	Destination
_____	Rs. _____	_____	_____	_____
_____	Rs. _____	_____	_____	_____
_____	Rs. _____	_____	_____	_____
_____	Rs. _____	_____	_____	_____

_____ Rs. _____

Section 5: Other

- 22. Please list any current legal disputes in which your company may be involved.
- 23. List any national or International Trade or Professional Organizations of which your Company is a Member.
- 24. Certification:

I, the undersigned, warrant that the information provided in this form is correct, and in the event of changes details will be provided as soon as possible.

Date : _____

Authorized Signatory with Seal

25. List of attachments

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.



Indira Gandhi National Tribal University

(A Central University established by an Act of Parliament)

Amarkantak – 484 887 (M.P.)

www.igntu.nic.in

Ref. No. : IGNTU/P/2015/03

Date : 28/01/2015

Tender Form for Supply, & Fitting of Laboratory Furnitures for the Faculty of Science
Name of the Tenderer -

FINANCIAL BID

Particulars	Estimated Quantity in No's	Unit Rate offered (in Rs.)	Total Value of estimated quantity (in Rs.)
<u>For PG Lab</u>	30		
Lab Tables With Cup Boards (Image -4)			
2. Lab Stools	100		
3. Fume Hood (Image- 3)	10		
<u>For UG Lab</u>	36		
1.Lab Tables With Cup Boards (Image -4)			
2. Lab Stools	360		
3. Fume Hood (Image- 3)	06		
<u>For Faculty Research Lab</u>	60		
1. Lab Tables with cup Boards and wash Basin (Image -1)			
2. Lab Tools	150		
3. Fume hood (Image -3)	30		
4. Table	60		
5. Revolving Chair	60		
6. Almirahs for Chemicals & Glassware	60		
10. Book Shelf	30		
		Total	Rs.

Discount if any _____

Net Amount _____

In words (Rupees _____)

Note : The Rates must be quoted **FOR Univ. Campus, Lalpur, Amarkantak**

Taxes & other charges if any should be shown separately.

Date :

Full Signature with Seal of the Tenderer

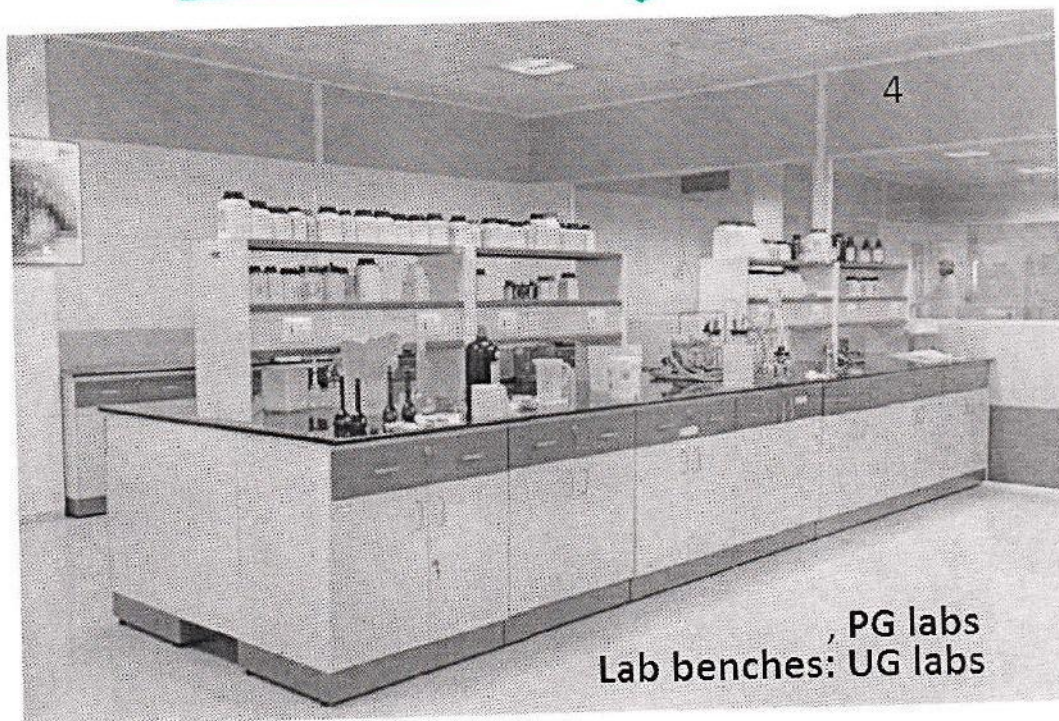
General Terms & Conditions of the Tender

1. The sealed quotation shall be supers cribbed with **“Supply & Fitting of Laboratory Furniture’s for Faculty of Science”**.
2. Technical brochure/leaflet/catalogue etc. of the quoted items shall be submitted along with the quotation.
3. **Discount, if any:**
Special concession/discount applicable for Educational Institutions, if any, must be clearly mentioned at the time of submission of quotation.
4. **If the item is under DGS&D rate contract, the quoted price should not be more than the DGS&D rate.**
5. The rate should be quoted on F.O.R. University Campus, Lalpur, Amarkantak (M.P.) basis. No packing/forwarding charges will be paid extra.
6. The article must be delivered without any extra cost at the University and will also have to be installed free of cost.
7. **Validity of Rate :** The quoted rate should be valid for a minimum period of 1 year.
8. **Delivery Period :** The article is to be delivered & installed within 30 days from the issue of Purchase Order.
9. **Liquidated Damages :** Any delay in supplying the article from the stipulated date of delivery, will attract LD. Liquidated Damage at the rate of 0.5% per week and limited to maximum 10% of total value of the Work Order. The authority reserves the right to cancel the purchase order when LD accumulates to 10% or more.
10. **EMD :** The bidder shall submit the EMD of **Rs. 2,00,000/- (Rupees Two Lakhs)** only) in shape of Demand Draft drawn in favour of Indira Gandhi National Tribal University payable at Central Bank of India, Univ. Campus Branch, Lalpur, Amarkantak, MP (IFSC CODE CBIN0284695) /State Bank of India, Amarkantak branch(IFSC CODE -004674) , which will be refunded to the successful bidders without any interest after six month from the successful completion and installation of the work order and EMD of unsuccessful bidder shall be refunded within 15 days from the date of opening of the tender through speed post at their corresponding address. Without EMD the Tender will be rejected.
11. **Experience :** The bidders shall submit their credentials of the previous supply to Government or University/Autonomous Organization etc.

12. **Payment** : Payment will be made after supply, installation and physical verification of the ordered quantity of articles at our end in good condition. No advance or partial payment request will be entertained.
13. The bidders shall quote all Govt. Taxes separately in the quotation/invoices.
14. Sealed envelopes accompanied with prescribed form should be addressed to the Registrar, Indira Gandhi National Tribal University, Amarkantak (M.P.),484887 and should reach on or before 20.02.2015, 3.00 PM through Registered post /In person.
15. Received Technical bids will be opened on 20.02.2015, 1600 hrs at the above address in the presence of intended bidders or their representative.
16. Unsealed quotations/Quotation without EMD will be summarily rejected. University will not responsible for any Postal/Transit delay.
17. The bidders shall submit the copy of the valid PAN No. along with the quotation.
18. The quality as specified is only acceptable. The quantity of materials may be increased or decreased as per requirement.
19. The applicable TDS will be deducted at the time of payment of bills and TDS certificate shall be issued to the successful bidder as per rule.
20. University reserves the right to accept or reject any quotation without assigning any reason thereof.

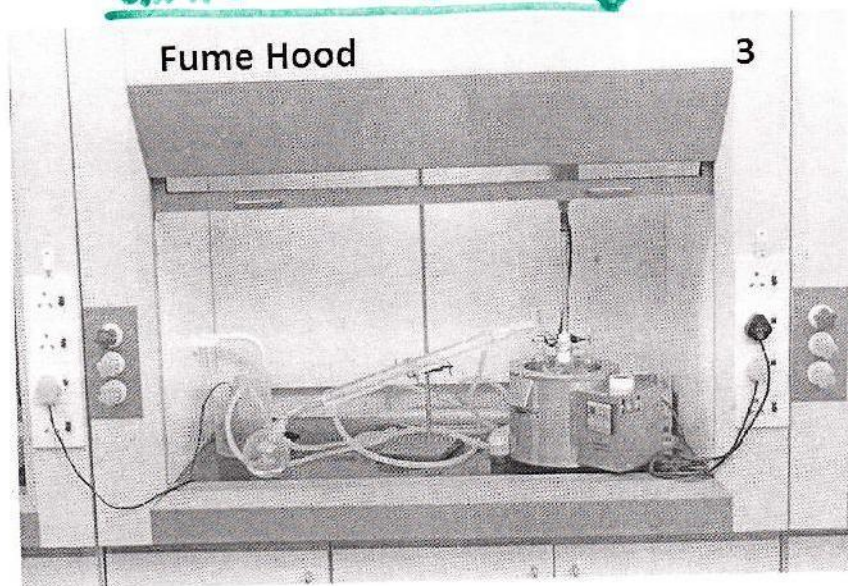
Registrar

SAMPLE IMAGE - 3 ↓



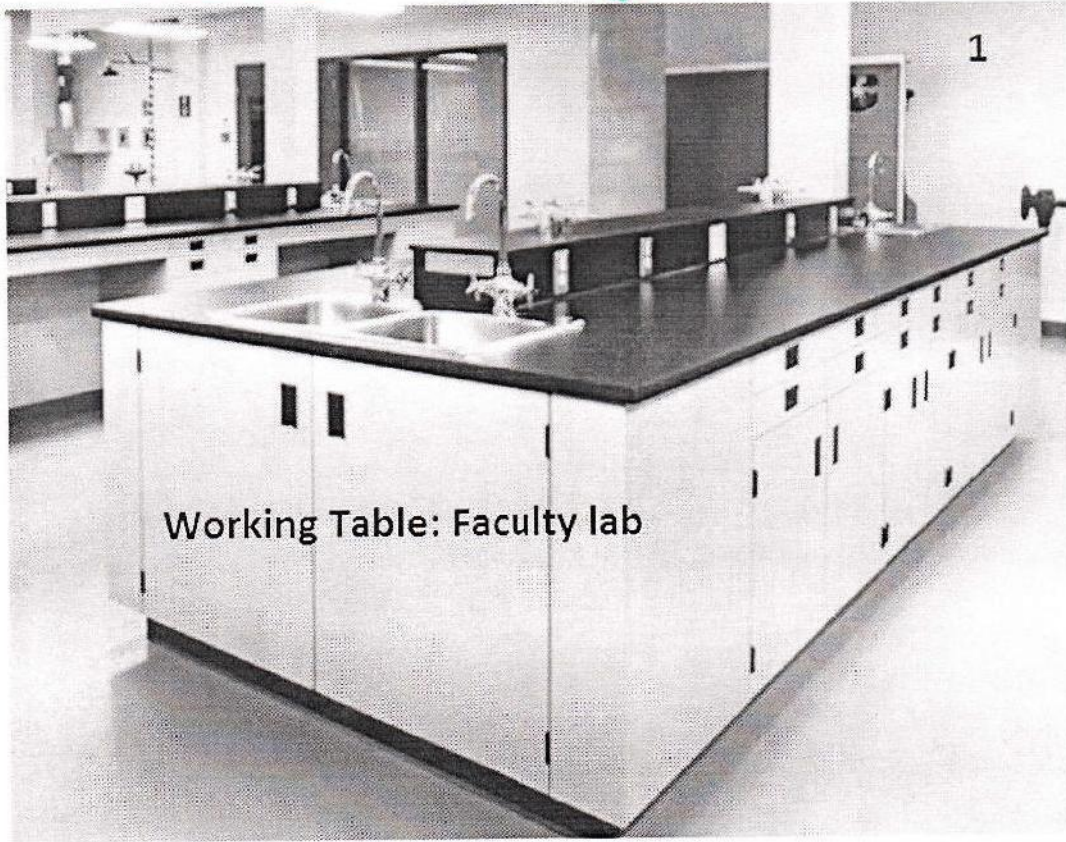
Lab Benches : PG and UG labs

SAMPLE IMAGE - 4 ↓



Fume Hood

SAMPLE IMAGE - 1



Working Table: Faculty lab

Working Bench: Faculty Labs
SAMPLE IMAGE - 2



Instrument Benches

Instrument benches: Faculty research labs