

INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY, AMARKANTAK (M.P.)



TENDER DOCUMENT FOR RUNNING OF MESS

Tender document submitted by:

M/s.

This tender is not transferable

I accept the above condition
(Full signature of the Tenderer with seal of the Agency)

Request for Proposal for Outsourcing Mess

A Reputed Contractor having the experience of at least 3 years of running Mess in a Govt. sector/PSUs/Educational Institutions/Private Institutions of repute is eligible to apply who can cater to the needs of students and Officers/Staff. The Contractor will be required to provide Breakfast, Lunch, Snacks & Beverage and Dinner and Catering arrangement for meetings, which may include High Tea, Buffet/Packed Lunch etc. in two-bid system. Detailed list of menu is annexed in the statement "B".

Tender Forms can be obtained from office of the Registrar and on payment of Rs. 1000.00 (Non-Refundable) by way of Demand Draft/ Pay Order favoring "Indira Gandhi National Tribal University". However, Tender documents can be downloaded from University website the Pay Order/Demand Draft will be submitted along with the Techno-commercial Offer.

Date of commencement of issue of Tender documents	:	28.11.2014
Last date for submission of Tender documents	:	26.12.2014
Opening of Techno-commercial Offer	:	26.12.2014 at 4:00 PM

All conditions and parameters will be evaluated with reference to the firms submitting the tenders. The Indira Gandhi National Tribal University reserves the right to reject any/all applications without assigning any reason whatsoever.

SCOPE OF THE WORK

Three Messes are to be run at University Hostels (Boys & Girls)

2. Facilities Provided by NIFT

IGNTU is having one girls' hostel having capacity of 750 and Twoboy's hostel having capacity of 200 each. Every hostel is having good space for Mess services for the students. The premises can be inspected during any working day from 10.00 a.m. to 5.00 p.m. Furniture and necessary utensils will be provided by the IGNTU. However, raw materials, food articles, cooking fuel, cleaning/washing materials/tools and man power shall have to be arranged by the contractor at his/their own cost. The details of the menu approved by IGNTU are at Annexure B.

Requirements from Contractor

- i) The successful Contractor would have to make following additional payments in respect to the contract –
 1. Security Deposit - Rs. 250,000.00 (in the form of Demand Draft)
 2. License fee (per month)- Rs. 1000.00
 3. Water Charges (per month)- Rs. 500.00
 4. Electricity Charges - on actual consumption.
- ii) The Security deposited by the Contractor according to the requirements from the contractors shall be refunded after the expiry of the contract and no interest shall be paid on the same.
- iii) The contractor shall procure food articles and vegetables of good quality to the satisfaction of the Mess committee. The Mess/Canteen Committee shall have the right to change any brand of material used for cooking, provided the cost of the same does not exceed the cost of specified brand.
- iv) The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale is not recycled. Stale food shall be removed from Mess premises as soon as possible and latest within 10 hrs. of its preparation. Un-refrigerated cooked food, not consumed within six hours in summer months and ten hours in winter months, shall be deemed to be stale and unfit for consumption.
- v) The food shall be neither too spicy nor too oily. The food preparation shall be wholesome and shall generally cater to the taste of the employees/students.
- vi) The oil that remains from deep frying at the end of the day shall have to be destroyed and shall not be allowed to be recycled for the purpose of cooking again.
- vii) The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all time.
- viii) They shall be sterilized each morning before serving of any items.
- ix) The contractor shall pay special attention to maintain the Mess in a neat and tidy condition at all times. For this purpose, the Mess shall be cleaned thoroughly after each meal regularly.
- x) The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be dealt with severely.
- xi) The contractor shall ensure that sufficient man power is deployed for preparation and service of each meal including cleaning, washing and overall upkeep of Mess assets and premises. The contractor shall also ensure proper room services for the IGNTU officials.
- xii) The contractor should supply the items at the approved rates. The same rate list should also be displayed at IGNTU Mess.

3. Eligibility Criteria of the Contractor

A Reputed Contractor having an experience of at least 03 years of running Mess in a Govt. sector/PSUs/Educational Institutions/Private Institutions of repute is eligible to apply who can cater to the

needs of students and Officers/Staff of IGNTU as per their requirement.

1. Two Bids System

Sealed tenders in two bid system i.e. Technical Bid & Financial Bid in separate sealed covers are invited to run IGNTUMess in the University Campus for the students and officials of IGNTU. The period of contract will be initially for one year and extendable for another one year on the basis of satisfactory services, to be decided by IGNTU Management, at the end of every 6 Months. This shall be subject to satisfactory service being provided for a period of one year, failing which the contract can be cancelled at the option of IGNTU.

The tender details are available on the IGNTU website www.igntu.ac.in. The bidders can download the Tender documents from the website and should attach a separate **DD/Pay Order of Rs.1000/- (Non refundable)** as tender cost, in favour of **Indira Gandhi National Tribal University** along with the bid document. The tender document, downloaded from the IGNTU website will not be considered without tender cost. The completed tender is required to be submitted along with the E.M.D. of Rs.50,000/- (Rupees Fifty Thousand only) in the form of D.D. drawn in favour of "Indira Gandhi National Tribal University" payable at "Central Bank Of India, Lalpur". The EMD of Rs.50,000/- (Rupees Fifty Thousand only) in the form of DD should be kept with the Technical Bid. The last date to submit the completed tenders in the Tender Box available at the Dept. of Administration IGNTU, Amarkantak is on or before 03:00 P.M. on 26.12.2014. Technical and Financial Bids should be kept in separate sealed covers, with "Technical Bid" and "Financial Bid" super scribed on the envelope. These two sealed covers may be kept in another sealed cover along with the tender documents, with "Tender for Mess" subscribed on the envelope. The name and address of the Agency/Firm must be mentioned on each envelope. The Technical Bids will be opened on 26.12.2014 at 04:00 P.M., in the presence of the tenderers or their authorized representatives. Incomplete tenders and those without proper E.M.D. shall be rejected summarily. Financial Bids of the eligible tenderers will be opened with due information.

Terms and Conditions For the award of 'Mess Contract' for Indira Gandhi National Tribal University.

1. The contract will be awarded on the following basis:
 - I. Acceptance of the terms and conditions enclosed in the tender form.
 - II. Acceptance to the rates quoted by IGNTU for canteen and menu for the Mess in this bid, for the items to be supplied at IGNTUMess. Contractor shall not be allowed to reduce the items required from the Mess without prior written permission from IGNTU. Failure to supply any item at the indicated cost shall be considered a breach of contract and invite action.
 - III. The Tenderer will have to enclose D.D. of earnest money with Technical Bid which will be refundable only in case of non-acceptance of the offer. The Tenderer shall also give an **undertaking specifically agreeing to all tender conditions** failing which his financial bid shall not be opened.
 - IV. The tenderer, in case of allocation of contract, shall be initially on a trial basis for **6 months**. Thereafter, if his performance is satisfactory, his contract shall be confirmed for the tender period. During this period also in case of default, the contract can be terminated and in such a case he shall vacate the premises at **24 hours** notice. IGNTU shall be entitled to take over possession of the premises after expiry of 24 hrs notice with no further correspondence. However, any case of default should be pointed out in writing to him as and when it comes to the notice to enable him to correct and rectify his mistake.
 - V. IGNTU reserves the right to get periodic inspections conducted by qualified, and statutory or empowered authorities to ensure the quality and quantity of food stuff and soft drinks being offered for sale without any hindrance being created by the selected tenderer.
2. Tender shall be submitted in official tender form only, if submitted in any other form the same shall be summarily rejected. No tenderer shall be issued more than one tender form.

3. The schedules issued with the form of tender listing the menus etc. for Mess services to be rendered, must not be altered by the tenderer. Any modifications/alterations of the rate schedules considered necessary by the tenderer should be in the separate letter accompanying the tender.
4. No paper shall be detached from the tender.
5. The name and address of the tenderer with rubber stamp shall be clearly written in the space provided and no overwriting, corrections, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein otherwise the tender is liable to be ignored.
6. The tender is liable to be ignored if complete information is not given there in or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
7. Individual signing the tender or other documents connected with the tender must specify whether he signs as:
 - I. A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - II. A partner of the firm if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - III. Registrar or duly authorized by the University.
8. In case of partnership a copy of the deed or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of Attorney should be furnished. The attested copy of the certificate or registration of firm should be attached along with the tender copy of the certificate or registration of firm should be attached along with the tender papers. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm.
9. A demand draft of Rs.50,000/- (Rupees Five Thousand Only) is required to be deposited as an Earnest Money Deposit in favour of " Indira Gandhi National Tribal University" along with tender. The Earnest Money deposit of the successful tender shall be liable to be forfeited if he does not fulfill any of the following conditions.
 - I. An agreement is signed by him in the prescribed form within 15 (Fifteen) days of the receipt of the letter awarding the contract.
 - II. The Mess Services shall commence within 15 (Fifteen) days of the receipt of the letter awarding the contract.
10. The bids should be valid in the case of all the tenders for at least three months from the date of opening of the tender and if any tenderer withdraws or alters the terms of the tender during the period, the earnest money deposit shall be forfeited. In the case of the successful tenderer, rates quoted shall be valid for the entire period of the contract.
11. Corrections, if any, in the tender must be attested.
12. Late tenders will not be considered. IGNTU reserves the right to accept or reject any or all the offers either fully or partly without assigning any reason and is not bound to accept the highest maintenance charges offered, since due weightage shall be given to several factors besides the commercial bid.
13. The contract will be operative for one year from the date of award, extendable by the IGNTU for another period of

one year subject to satisfactory working, on the terms and conditions mutually agreed upon. Either party after giving one month notice to the other party may terminate the contract Nevertheless; IGNTU may terminate the contract of the contractor without any notice in case the contractor commits a breach of any of the terms of the contract.

14. The contractor will have to provide a list of workers who will be working at IGNTU Campus and provide complete details about them. The contractor will also provide **police verification and medical report** of all his/her workers working within the Campus.
15. The contractor will have to submit an affidavit at the time of signing the agreement on a Rs. 100/- Non-Judicial stamp paper indicating that all employees of the contractor are paid the minimum wage as per Minimum Wages Act of Govt. of India.
16. The contractor will be solely and exclusively responsible to adhere to meet out all statutory obligations under Indian law in respect of compliance of all the rules, regulations and directions given by a statutory authority with regard to safety, labour laws, PF&ESI remittance or any other prevalent laws both of Central Enactments.
17. The contractor will also submit a **medical certificate** on half yearly basis that all his/her employees handling food are not having any contagious diseases.
18. The contractor will ensure that neat and clean clothes and aprons are used by his/her employees handling food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the contractor at his own cost. The Mess workers will bear the Identity Card issued by the Contractor during the working hours.
19. The Mess shall remain open from 6:00 A.M. to 10:00 P.M. on all days. However, depending on the exigencies, the contractor may be required to keep the Mess open or close as per requirement of IGNTU.
20. The contractor will occupy the accommodation earmarked for Mess and kitchen and shall not occupy the adjacent verandas and open space.
21. The contractor will ensure that his/her employees do not loiter around in the campus. In case of any loss to IGNTU caused by the employees of the contractor, the contractor will be responsible.
22. IGNTU reserves the right to ask & require the contractor to remove any person deployed by the contractor without assigning any reason or notice.
23. The contractor will ensure high standard of cleanliness, hygiene and sanitation in the kitchen and Mess. The contractor will make the arrangements for keeping all eatables in covered showcase, free from flies and insects. Adequate number of dustbins will be provided by the contractor to ensure proper disposal of garbage. There should not be any littering of unused food or any other articles within the Mess. The contractor will also ensure that no used utensils viz Cups, Thalis are lying in the IGNTU campus and these should be removed immediately.
24. The contractor will ensure that the cooks have proper shave and clipped nails while cooking food and should wear apron and head gear.
25. The contractor will ensure that the cooked and uncooked food is stored properly and no stale food is served. In case of any food poisoning, the contractor will be held solely responsible and will be penalized besides legal action.
26. The raw materials used for cooking can be checked by IGNTU officials at any time and if substandard/unauthorized materials are found, the contractor will be penalized at the discretion of IGNTU and contractor will have to abide by it. The penalty will include at least Rs.5000/- in case if it is found using sub standard material.
27. The contractor will be required to display the rate list of all the food articles, soft drinks, tea, coffee and juice etc. sold in the Mess.

28. The contractor should have sufficient equipment & crockery and other items normally required to cater to at least 200 - 300 persons at a given time at a place. He should have sufficient utensils, crockery and other infrastructure to provide the service and also for Buffet Lunch/High Tea, as and when required.
29. The contractor should take all safety measures while running Mess. He will keep a First- Aid box for the persons deployed to work in Mess.
30. The contractor shall not deploy any minor for the Mess work.
31. The contractor shall abide by all laws of the land including labour laws. Tax deduction liabilities, welfare measures of its employees.
32. IGNTU will deduct Income Tax at source under section 194-C of the Income tax Act, 1961 from the bills of the contractor.
33. The rates for different items shall be as per the list enclosed. The contractor if intends to serve eatables not specified in the enclosed list, the same must be with the approval of rates by the committee of IGNTU officials.
34. The Registrar or its authorized representative/Mess committee member (s) may inspect the preparation of food etc. on time to time.
35. No responsibility will be taken by the IGNTU for credit sales to students, staff, employees and others, losses or pilferage.
36. No legal right shall vest in the contractor's workers to claim employment or otherwise absorption in IGNTU nor the contractor's workers shall have any right whatsoever to claim the benefit and/or emoluments that may be permissible or paid to the employees of IGNTU. The workers will remain the employees of the contractor and this should be the sole responsibility of the contractor to make it clear to his/her workers before deputing them to work at IGNTU.
37. The contractor shall not engage the services of any sub-contractor or transfer the contract to any other person. If, it is found at any time that the contractor is unable to provide the Mess services and has sub contracted to any other party, the IGNTU has right to terminate the contract and to forfeit all security deposits by giving one month notice.
38. Firms submitting tender would be considered to have read & accepted all terms & conditions. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender. The bidder shall in a separate sheet disclose the details of the partners/directors etc. which shall be enclosed with technical bid.
39. The bidder should indicate the names of the firm/firms along with location where they are currently having business with them and which can be seen by the IGNTU Officials. A satisfactory report issued by such organization/s must be enclosed with the bid.
40. The contractor shall make good all damage/loss which may be caused by any act or default of the contractor, his agents or servants or workers to any property of the Institute. The IGNTU reserves the option to make good the damage or loss by charging the contractor with the expenses.
41. Without prejudice to right under any other clause of the contract, the IGNTU may in the event any breach of the conditions on the part of the contractor cancel the contract and charge the contractor with any loss arising from such cancellation.
42. Dispute if any, arising out of the contract shall be settled by mutual discussion or arbitration by sole arbitrator to be appointed by IGNTU as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under. All legal disputes shall be subject to jurisdiction of Distt. Anuppur (M.P.) only.
43. The contractor shall submit duly signed undertaking enclosed with the tender document.

UNDERTAKING

I, Shri. _____ R/o _____
_____ hereby

solemnly agree to abide by the Terms and Conditions and the rates enumerated above. Any break of the Clause/Clauses will render my contract null and void. I have understood completely about this tender document and the terms and conditions therein. I agree to sell the eatables/ Buffet Lunch on the rates mentioned in the tender rate list annexed with. I have also understood that I have to maintain the high standard, quality and hygiene of all the eatables as mentioned in the rate list of items with the tender.

Dated _____

Signature of the Contractor

Witness No. 1

(Name and full address)

Witness No. 2

(Name and full address)

I accept the above condition
(Full signature of the Tenderer with seal of the Agency)

Schedule of Menu (Annexure - B)

	Breakfast	Lunch	Dinner
Monday	Bread Cutlet + Milk Tea or Dosa+ Milk Tea	Rice + Dal + Sabji + Roti + Salad + Achar	Rice + Dal + Veg Curry + Roti + Salad
Tuesday	Idli with Sambhar& Chutney + Milk Tea	Rice with AlooMatar + Veg Curry + Dal + Kheer + Salad + Achar	Rice + Dal + Veg Curry + Tomato Chutney + Roti + Salad
Wednesday	Puri with Sabji + Milk Tea	Rice + Dal + Rajma/ Chhole Curry + Roti + Veg Curry	Rice + Dal + Veg Curry + KadiPakora + Roti + Salad + Sweet
Thursday	Idli with Sambhar& Chutney + Milk Tea	Veg Pulao + Raita + Dal + AlooJeera + Roti + Salad	Rice + Rajma + Veg Curry + Papad + Roti + Salad
Friday	Poha/ Upama/ Dhokla + Milk Tea	Rice + Dal + Paneer Curry + Roti + Salad + Achar	Rice + Chole + Mixed Veg + Papad + Roti + Salad
Saturday	AlooParatha (stuffed with Aloo) + Milk Tea	Rice + Black Dal + Veg Curry + Roti + Salad + Achar	Rice + Chana Dal + Veg Curry + Roti + Salad
Sunday	Paratha with AlookiSabzi + Milk Tea or Uttappam+ Milk Tea	Rice + Chana Dal + Veg Curry + Roti + Salad + Achar	Rice + Masoor Dal + Veg Curry + Roti + Papad + Salad

The above menu may be changed based on the feedback of the Mess Committee

I accept the above condition

(Full signature of the tenderer with seal of the Agency)

INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY, AMARKANTAK (M.P.)

Name of Work: To run the MESS, IGNTU, Amarkantak (M.P.).

TECHNICAL BID FOR MESS SERVICE

(Technical Bid should be kept in separate sealed cover super scribing "Technical Bid" on it).

1. Name of the Tenderer's firm :

2. Office Address :

Telephone No. :

E-mail Address :

3. Name & Designation of authorized representative(s) with Ph. No. :

4. Registration Certificate (Please enclose photo copies)

i. Trade License/Firm Regn. No.:

ii. VAT Registration No. :

iii. PAN CARD No. :

iv. Sale Tax No. :

v. Any other Registration Nos (EPF, ESI etc):.....

5. Annual Gross Turnover during 2011-12, 2012-13 & 2013-14 (Documentary evidence in support of proof to be enclosed)

Name of the year	Turnover in Rs.	Turnover in figure
2011-12		
2012-13		
2013-14		

6. Earnest Money Deposit of :.....(Rupees.....) only is enclosed vide D.D. No.dated Bank Namedrawn on

7. Details of experience of similar work in Govt./ Public Sector undertaking/ Registered Societies/Universities/Research Institutions/Educational Institutions/ IT industries as per the attached format(Please use separate sheet for additional information). Please submit the evidence.

I. PREVIOUS CLIENTELE (Minimum 3 years experience is essential)

Year	Name & Address of the Employer	Type of Institution/Industry	Details of experience, similar work (period of contract)	Total No. of cooks	Nature of service

II. Present clientele (Certificate Enclosed):

Year	Name of the Employer & Address	Type of Institutions/ Industry	Period		Total No. of Cooks	Nature of Service
			From	To		

8. Validity :

The tender shall be valid for a period of at least three calendar months from the date of opening of the tenders for the purpose of evaluation of tender. However, the rates quoted in tender should be valid for the period of contract of one year.

9. The contractor hereby furnishes details of staff deployment pattern for efficient running of the Mess service.

i. Address of the Kitchen and facilities available there.

ii. No. of cook : Male Female

iii. No. of leaners : Male Female

10. In case of selection, time required to start Mess/Canteen service :.....

i. To be deposited alongwith Tender Document in separate sealed cover – I super scribed as “Technical Bid”.

ii. All the supporting documents should be enclosed alongwith this bid. If not enclosed the bid will not be considered.

**Signature of the Tenderer &Date
with Rubber Stamp**

Date :

Place:

INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY, AMARKANTAK (M.P.)

FINANCIAL BID

(Keep this Bid in Separate Sealed envelopes superscripted with "Financial Bid")

After opening of technical bid the capability and suitability of the tenderers shall be evaluated and Financial Bid of the qualified tenderers shall be opened later on and the date will be informed accordingly.

Rates to be quoted on monthly basis for providing food as the detailed menu mentioned at Annexure –B and terms & conditions mentioned in the tender documents.

Name of Work: To run the IGNTU Messat boys hostel for 200 boys (Narmada Hostel)

1. Name of Firm / Proprietor:
2. Quote the rate in view of infrastructure / furniture & other facilities and maintenance provided by IGNTU (As given in this tender bid).

Sl No	Particulars	Amount in Rupees @ Per Person Per Day	Amount in Rupees @ Per Person Per Month
		In Words	In Words
1	Breakfast		
2	Lunch		
3	Dinner		

- NOTE:
1. Please quote the rate as per Annexure B on monthly basis.
 2. The rates are to be quoted as per the format including all taxes & Transportations etc.

UNDERTAKING BY THE MESS/CANTEEN CONTRACTOR:

I/We have read all the terms and conditions and I/we will comply with all the terms and conditions, if contract awarded.

Signature of Authorized person of the Firm/ Agency with stamp

Date:.....

Place:.....

I accept the above condition

(Full signature of the tenderer with seal of the Agency)

INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY, AMARKANTAK (M.P.)

FINANCIAL BID

(Keep this Bid in Separate Sealed envelopes superscripted with "Financial Bid)

After opening of technical bid the capability and suitability of the tenderers shall be evaluated and Financial Bid of the qualified tenderers shall be opened later on and the date will be informed accordingly.

Rates to be quoted on monthly basis for providing food as the detailed menu mentioned at Annexure –B and terms & conditions mentioned in the tender documents.

Name of Work: To run the IGNTU Mess at boys hostel for 200 boys (Sone Hostel)

1.Name of Firm / Proprietor:

2.Quote the rate in view of infrastructure / furniture & other facilities and maintenance provided by IGNTU
(As given in this tender bid).

Sl No	Particulars	Amount in Rupees @ Per Person Per Day	Amount in Rupees @ Per Person Per Month
		In Words	In Words
1	Breakfast		
2	Lunch		
3	Dinner		

NOTE: 1. Please quote the rate as per Annexure B on monthly basis.
2. The rates are to be quoted as per the format including all taxes & Transportations etc.

UNDERTAKING BY THE MESS/CANTEEN CONTRACTOR:

I/We have read all the terms and conditions and I/we will comply with all the terms and conditions, if contract awarded.

Signature of Authorized person of the Firm/ Agency with stamp

Date:.....

Place:.....

I accept the above condition

(Full signature of the tenderer with seal of the Agency)

INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY, AMARKANTAK (M.P.)

FINANCIAL BID

(Keep this Bid in Separate Sealed envelopes superscripted with "Financial Bid)

After opening of technical bid the capability and suitability of the tenderers shall be evaluated and Financial Bid of the qualified tenderers shall be opened later on and the date will be informed accordingly.

Rates to be quoted on monthly basis for providing food as the detailed menu mentioned at Annexure –B and terms & conditions mentioned in the tender documents.

Name of Work: To run the IGNTU Mess at Girls Hostel for 750 Girls

1.Name of Firm / Proprietor:

2.Quote the rate in view of infrastructure / furniture & other facilities and maintenance provided by IGNTU
(As given in this tender bid).

Sl No	Particulars	Amount in Rupees @ Per Person Per Day	Amount in Rupees @ Per Person Per Month
		In Words	In Words
1	Breakfast		
2	Lunch		
3	Dinner		

NOTE: 1. Please quote the rate as per Annexure B on monthly basis.
2. The rates are to be quoted as per the format including all taxes & Transportations etc.

UNDERTAKING BY THE MESS/CANTEEN CONTRACTOR:

I/We have read all the terms and conditions and I/we will comply with all the terms and conditions, if contract awarded.

Signature of Authorized person of the Firm/ Agency with stamp

Date:.....

Place:.....

I accept the above condition

(Full signature of the tenderer with seal of the Agency)