



**Limited Tender Enquiry**

**Subject: Limited tender enquiry for printing of Annual Report.**

Indira Gandhi National Tribal University, Amarkantak is inviting Quotation for printing of Annual Reports as mentioned in below table. Please quote your competitive rates for items as mentioned on table below so as to reach to the Office of Registrar, Indira Gandhi National Tribal University, Amarkantak-484886 (M.P.) on or before 22<sup>nd</sup> September 2014 at 11.00 AM through Speed post/Registered/ in Person. The tender will be opened on 22<sup>nd</sup> September 2014 at 4.00PM.

S. No.	Description	No. of copies to be printed
1.	<ol style="list-style-type: none"><li>1. Annual Report will be printed bilingual of approximately 200 pages, (100 in Hindi and 100 in English) on 120 GSM art paper.</li><li>2. Cover shall be 300 GSM art paper.</li><li>3. Printing shall be multicolor.</li></ol>	500

**General Terms & Conditions**

1. The quantity mentioned above is indicative and may increase or decrease at the time of placing Purchase Order.
2. The bidder must submit EMD of Rs. 15000/- in form of Demand Draft from any nationalized bank in favour of “Indira Gandhi National Tribal University, payable at Central Bank of India Amarkantak”.
3. 100% payment will be made after successful completion of the event. No advance or partial payment request will be entertained.
4. Taxes as per norms of Govt. of India.
5. The rate should be quoted on F.O.R. University Campus, Lalpur, Amarkantak basis.
6. No packing/forwarding charges will be paid extra.
7. Unsealed quotations will be rejected summarily and quotations must reach on or before the due date.
8. University reserve the right to accept or reject any quotation without assigning any reason thereof.

**Registrar (I/C)**