

Indira Gandhi National Tribal University, Amarkantak (M.P)



Tender No. IGNTU/Mess/2019/57 Date : 12.03.2019

**TENDER DOCUMENT
FOR
PROVIDING CATERING SERVICES
AT SONE RESEARCH HOSTEL MESS**

**Indira Gandhi National Tribal University, Amarkantak (M.P) 484 887.
(A Central University)**

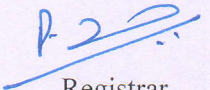
No. IGNTU/S&P/SONE HOSTEL Mess/2019/57

Date: 12.03.2019

Notice Inviting Tender (NIT)

For catering services at Sone Hostel

On behalf of the Indira Gandhi National Tribal University, Amarkantak (M.P) Sealed tenders are invited through speed/registered post only from licensed caterers with experience of running mess of educational institutions for Common Mess in the Sone Research Hostel for approximately 100 Research Scholars (students). For details of terms and condition, please refer to the tender documents. The tender documents along with terms and conditions can be seen and downloaded from University website: www.igntu.ac.in.


Registrar

TENDER FORM

1. Interested tenderers may download the tender documents from University website www.igntu.ac.in before the last date on payment of non-refundable tender fee of Rs. 2000/- (Rs. Two Thousand) through online payment in favour of “Indira Gandhi National Tribal University payable at University Account No. 6752101000027 IFSC Code: CNRB0006752, Canara Bank, IGNTU Campus, Amarkantak Branch (Branch Code-6752) Anuppur, M.P. – 484887.
2. **Earnest Money**- The earnest money Rs. 1,50,000/- (Rupees one lakh fifty thousand) only to be deposited in the form of Account Payee Demand Draft or payment through online in favour of “Indira Gandhi National Tribal University, payable at Account No. 6752101000027 IFSC Code: CNRB0006752, Canara Bank, IGNTU Campus, Amarkantak Branch (Branch Code-6752) Anuppur, M.P. – 484887.
 - i. Earnest money of the unsuccessful bidder(s) shall be **refunded within 30 days** of the completion of the tendering process on the written request of the bidder.
 - ii. EMD of successful bidder will be refunded on receipt of Performance Security.
 - iii. No interest shall be paid on Earnest Money.
 - iv. Earnest money shall stand forfeited
 - a. if the bid is withdrawn at any time before the validity period, or
 - b. if the successful bidder fails to execute the contract and / or does not deposit the Performance Security within the stipulated period.
 - c. EMD is to be kept with “Technical Bid”. The quotation without EMD will be summarily rejected.
3. Tender consists of two bid system-Technical Bid and Financial Bid

Date of availability of Tender document in the University website	13.03.2019
Pre Bid Tender Meeting (Date, Time & Venue)	18.03.2019 from 15.00 Hrs. onwards, at the Chief Warden Office, Indira Gandhi National Tribal University, Amarkantak (M.P)
Last Date of submission of Tender document	11.04.2019
Date and Venue of Opening of Technical Bid	12.04.2019 at 4.00 PM Hall No. 2, Administrative Block, Indira Gandhi National Tribal University, Amarkantak (M.P)

Indira Gandhi National Tribal University, Amarkantak (M.P) invites sealed tender from reputed Caterers having minimum annual turnover of Rs 20,00,000 (Rs. Twenty lakh only) for providing catering services to Government/Public sector Undertaking / Large Private Sector/ Academic Institution.

The menu of the mess is attached as Annexure to this form. Format for submission of tender is placed at Annexure - requisite documents are referred thereof be enclosed along with the tender.

1. Name of the Firm :
2. Full Postal Address with Tel. No. & Fax No
-
3. Name Address & Tel No. of the :.....
 Director/Proprietors & Chief
 Executive of the Firm. (Bio Data of The Director/Proprietors, Chief Executives of the firm should also be enclosed with proof of ownership).
4. Copy of License/Registration with appropriate authority:.....
5. Municipal license for establishment of catering services or mess operation or restaurant.
6. License under Food Safety and Standard Act 2006.
7. Registration Certificate from Regional Labour commissioner (Central) Bhopal and Labour License of the said authority
8. ESI Number and EPF Number :.....
9. VAT Number :.....
10. PAN Number :.....
11. GST Registration No. :.....
12. Income Tax Return for the Years 2016-17, 2017-18 & 2018-19
13. Audited balance sheet for given financial year duly certified by Chartered Accountant years showing the turnover of Rs 20 lakh and above.....
14. Total number of employees on on the date of submission or tender :.....
15. Additional manpower with the Firm :.....
 (They should be engaged immediately if the contract is awarded)
16. Experience of minimum three years for providing catering services to Government/Public Sector Undertaking/ Large Private Sector Institutions.
 (enclose certificate)

IMPORTANT INSTRUCTIONS

- 1) This Tender Document contains 18 pages.
- 2) Read the tender documents carefully before filling.
- 3) Sign each page with seal.

Envelope –I: Technical Bid

- a) Profile, with all relevant signed documents as mentioned in Terms and Conditions.
- b) EMD Rs 150000/- in the form of Demand Draft or Online in favour of “Indira Gandhi National Tribal University payable at University Account No. 6752101000027 IFSC Code: CNRB0006752, Canara Bank, IGNTU Campus, Amarkantak Branch (Branch Code-6752) is acceptable (Receipt must be enclosed).

Sealed cover with superscription “**TECHNICAL BID PROVIDING CATERING SERVICES AT SONE RESEARCH HOSTEL.**”

Envelope –II : Financial Bid

Sealed cover with superscription “**FINANCIAL BID FOR PROVIDING THE CATERING SERVICES AT SONE RESEARCH HOSTEL**”

- 4) Technical Bid envelope and Financial Bid envelope must be placed in a large sealed envelope and addressed to Registrar, Indira Gandhi National Tribal University, Amarkantak (M.P) 484887 with superscription on the cover as “**TENDER FOR PROVIDING CATERING SERVICES AT SONE RESEARCH HOSTEL.** Complete tender should reach on or before the last date.
- 5) Application forms can be downloaded. Completed application should be accompanied with online Payment at University Account No. 6752101000027 IFSC Code: CNRB0006752, Canara Bank, IGNTU Campus, Amarkantak Branch (Branch Code-6752) in favour of “Indira Gandhi National Tribal University”, Amarkantak (M.P) towards the cost of the Tender Documents. Application without the prescribed fee will not be considered.
- 6) On the basis of technical bid, the financial Bid will be opened and the Names of the parties shortlisted will be informed separately. Only technically qualified bidders may attend the meeting of the opening of Financial bid on the informed date and time at the said venue. The contract will be awarded on and work must commence from order.
- 7) The bidder can inspect the Sone Hostel Research Mess premises with prior permission of the Registrar and warden of the Hostel.

1. SCOPE OF WORK:

Sone Research Hostel consisting of kitchen, dining halls, store, washing area etc.

To prepare food and serve breakfast, lunch and dinner basically for Research Scholars (students). Timing as per Menu attached as Annexure - 1. The caterer and his staff have to work under the guidance of Hostel Warden / committee. Number of workers should not be less than ten.

2. JOB SPECIFICATIONS:

- a. To provide breakfast, lunch, and dinner. The number of Research Scholars will be at an average of 100 which may vary between 10% to 20%. Mess is not allowed to be closed during summer vacation/winter break.
- b. The food has to be prepared in clean, hygienic and safe conditions as per the menu.
- c. The kitchen, dining hall, hand wash area, dish wash area etc, will be washed with water and soap solution and moped, after every meal (breakfast, lunch, and dinner) and will be disinfected once in a month or as and when required, with prior intimation to Hostel Warden / Committee.
- d. The garbage collected from the kitchen, dining halls, dish wash area will be segregated and disposed off every morning in consultation with the Garbage Collector of University. The surroundings shall be kept clean and hygienic.
- e. High quality of hygiene, sanitation and safety will be maintained at kitchen and dining halls. All the surrounding areas of the mess premises should be cleaned and washed daily.
- f. The timing of mess are as follows:

Breakfast: - 07:30 to 09:30 AM

Lunch /Tiffin:- 01:00 to 02:30 PM

Evening tea 04:00 to 05:00 PM

Dinner :- 08:00 to 09:30 PM

- Any changes in the timings, menu will be determined by the warden and student committee in consultation with the caterer.
- g. Food is served through counters or on service basis, the used plates will be taken out from the dining tables.
 - h. After every meal (breakfast, lunch, and dinner) all the plates, cups, cutleries, water glass , spoons, forks, knives etc, are to be cleaned in soap solution and hot water and dried and kept ready for next meal. All the vessels used for cooking also should be washed in soap solution and hot water and should be available for use for cooking the next meal. The cleaning material used/supplied should be brand quality approved by the administration/ warden/committee.
 - i. Water Coolers and purifier should be cleaned and maintained as per the instruction by the authority.
 - j. No Kitchen equipment, Gas burners with Commercial cylinder cooking utensils, crockery, cutlery etc will be provided by the University. If any item provided by the University, the upkeep of the same will be the sole responsibility of the caterer.
 - k. Refilling of commercial cylinders, procurement of good quality provisions and other consumables is the responsibility of the caterer.
 - l. The caterer shall, at his cost, maintain adequate stocks of food grains, grocery, and adhere to the standard of the University.

- m. No food cooked in the mess may be taken out of the premises without prior permissions of the warden / Committee.
- n. Major civil and electrical works will be attended by the university. Minor maintenance jobs such as replacement of light bulbs, tube lights etc, are the responsibility of the caterer.
- o. Electricity bills as per actual consumption of power and license fee as decided by authority will have to be paid by caterer.
- p. Security of licensed premises, equipment, fittings and fixtures, furniture etc, is the responsibility of the caterer.
- q. Indira Gandhi National Tribal University, Amarkantak (M.P) reserves the right to check cleanliness and upkeep of premises and quality of provisions and quality of the food at any time.
- r. The caterer shall attend meeting of the committee /Warden, as and when convened.

3. TERMS AND CONDITIONS: (GENERAL)

- a. Tenderer should be a registered and licensed caterer. Appropriate documents/ Certificates issued from appropriate authorities should be enclosed to support this.
- b. i. Tenderer should have a minimum Three years experience in providing similar type of services. The tenderer should have worked with Government/ Public Sector Undertaking/ Academic Institutions/ Large Private Sector Institutions and a Certificate of Performance should be enclosed duly indicating the period of contract and type of payment received.
ii. The tenderer should have an average annual turnover of Rs 20.00 lakh (Twenty lakh) only during the last three years.
- c. The tenderer should have and furnished the attested copy of License/ Registrations with appropriate authority:
 - i. Catering, food outlet& labour license
 - ii. Food Safety and Standards Authority of India (*fssai*)
 - iii. Municipal license for establishment
 - iv. Registration certificate form Labour department (Central) & Labour License of the said authority
 - v. ESI Number & EPF Number
 - vi. GST & PAN Number
 - vii. Income tax return for the year 2015-16, 2016-17 & 2017-18.
- 4. Only successful venders EMD will be retained as a part of security deposit and is refundable after termination of the contract without any interest after deduction of dues if any, to the University.
- 5. The tender document is non-transferable.
- 6. Tender consists of two bid system:

Part –A

- a) Technical Bid
- b) Tender Documents
- c) EMD

Part- B

Financial Bid

7. SUBMISSION OF TENDER:

The tender should be submitted under “**Two Envelop System**”, the first cover is termed as Envelop -1 with Technical Bid, Tender documents, EMD of Rs 1,50,000/- (Rs. one lakh fifty thousand) only with superscription on the cover as “**Technical Bid-TENDER FOR PROVIDING THE CATERING SERVICES AT SONE RESEARCH HOSTEL**”, and the second cover is termed as part ‘B’, sealed with **FINANCIAL BID FOR PROVIDING THE CATERING SERVICES AT SONE RESEARCH HOSTEL**. Both covers should be placed in a bigger cover with superscription “**TENDER FOR PROVIDING THE CATERING SERVICES AT SONE RESEARCH HOSTEL** Indira Gandhi National Tribal University, Amarkantak (M.P) addressed to Registrar, Indira Gandhi National Tribal University, Amarkantak (M.P) 484 887.

8. Quoted price should be inclusive of all taxes and duties. Rates of tax/duty should be indicated separately.
9. The offer should be valid for a period of at least 180 days from the date of the tender opening.
10. The Contract will be for a period of one year, which could be extended further, on mutual consent of either party at the end of one year, after taking satisfactory report from student committee.
11. The university, reserves the right to reject any or all the tenders, wholly or partly without assigning any reason thereof. In all matters pertaining to this tender, the decision of the Registrar, Indira Gandhi National Tribal University, Amarkantak (M.P) shall be final and binding.
12. All tenders and envelopes should bear the name and address of the tenderer and all the pages of the tender document must bear the seal and signature of the tenderer.
13. The completed tenders should reach to the office of Registrar IGNTU, Amarkantak (M.P.) 484 887 on or before stipulated date and time by **speed/registered post only**.
14. Request for any further extension of the above deadline shall not be entertained. Delayed and/or incomplete tenders shall not be considered.
15. The Tenders will be opened by the committee at Hall No. 2, Administrative Block IGNTU, Amarkantak (M.P.). **Representatives of tenderers** may attend meeting of opening of Technical bid.
16. Tenders will be short-listed based on the information provided in Technical Bid.
17. --
 - a. The caterer should adhere to the provision of the labour law, Provident Fund Act, the Minimum wages Act and other such acts which are applicable.
 - b. The caterer should ensure that the payment is made to the labourers as per minimum wages act through electronic mode to the satisfaction of the licensee.
 - c. The caterer shall not employ child labour and upon violation legal action would be taken.
 - d. The personnel/labourers provided by agency will not claim to become employees of university and there will be no employee and employer relationship between them and university.
 - e. The Caterer shall be solely responsible for any failure to fulfill the statutory obligations and shall indemnify the University against all such liabilities, which are likely to arise out of the agency’s failure to fulfill such statutory obligations.
 - f. Engagement of required staff, providing uniforms etc shall be born by the caterer with approval of hostels management/ committee.

18. Where contract terms and conditions, printed or cyclostyled conditions have been offered by the Caterer, the same shall not be accepted by the University, unless a specific written acceptance thereof is obtained.
19. If the Caterer fails to carry out the Jobs as per the terms and conditions agreed upon, he is liable for forfeiture of Performance Security Deposit in additions to penalty. Which shall be upto Rs. 500/- per failure of job/unsatisfactory based on the recommendation of Hostel Warden / committee.
20. Non-availability of complaint register on the counter/discouraging student from registering complaints would lead to a fine of Rs. 100/- on the caterer.
21. Three or more complaints of insects and/or foreign object cooked along with food found in any food item would invite a fine of Rs. 500/- on the caterer.
22. Three or more complaints of unclean utensils in a day would lead to a fine of Rs 500/ on the caterer.
23. Any discrepancy (personal hygiene of workers, misbehavior by workers etc.) will lead to fine of Rs 500/-on caterer for every instance.
24. For any rules stated in the agreement,
 - First violation of the rule implies fine as per the rule.
 - Second and subsequent violations of the same rule within 30 days of previous fine will attract triple the initial amount of fine on the caterer.
25. Absence of proprietor or his representative empowered to take decision from Committee meetings on due invitation will attract a fine of Rs. 500/- on caterer.
26. As and when Hostel Warden/ Committee proposes a fine it will inform the representative of the caterer or mess manager and fine will be imposed with consent of the Higher Authority. Fine will be deposited in the bank and copy of the challan submitted to the office.
27. Using of brands not mentioned in the contract without prior permission and adulteration shall invoke a hefty fine beyond the limit of any fine mentioned above and decided by the Warden / Committee.
28. Severity of hygiene failure shall be assessed and decided by the Hostel Warden/ Committee and fined appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash and/ or summary termination of the Contract.
29. A changing/resting room, will be provided to the workmen of the caterer in the Sone Research Hostel.
30. The university reserves the right to terminate the contact on one month notice, if the performance is not satisfactory. The Caterer can also terminate the contract by giving 03 months notice and clearing all the dues to the university, if he/she is not willing to continue the contract and earnest money deposited shall stand forfeited.
31. After the completion of the tenure or any discontinuity by the caterer the services should continue until the next caterer appointed by the University initiate the services.
32. Sub-letting/Sub-contracting the work is not permissible under any circumstances. If found so, legal action shall be initiated.
33. Successful bidder shall execute an agreement.
34. The Tender should be complete in all respects.
35. **The catering contractor has to pay license fee @ Rs. 5000/- (Rupees five thousand) only per month, failing which penalty of Rs. 1000/- will be taken.**

- 36. The caterer will also pay water & electricity charges will as per sub meter fitted in the kitchen, failing which penalty of Rs. 1000/- will be taken.**
37. Indira Gandhi National Tribal University, Amarkantak (M.P) reserves the right to check cleanliness, upkeep of premises, quality of provisions, and quality of the food.
38. The dining hall will be furnished by the University but it will be maintained in good décor and hygienically by the caterer.
39. If as a result of post payment audit any overpayment is detected in respect of any work done by the agency or alleged to have done by the agency under the tender, it shall be recovered by the University from the agency.
40. The bidder shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over when ever required by the University.
41. All legal disputes shall be subject to jurisdiction of Annupur District/ Hon'ble High court at Jabalpur only.

Sone Hostel Mess

Rules pertaining to the daily functioning of the mess:

1. Mess timings

Breakfast	: 07:30 to 09:30 AM
Lunch/Tiffin	: 01:00 to 02:30 PM
Evening tea	: 04:00 to 05:00 PM
Dinner	: 08:00 to 09:30 PM
2. Unlimited salad will be provided during lunch and dinner. It will comprise of lemon and any three of the following in every meal: Tomatoes, cucumbers, onions, beetroots, carrots, and cabbage.
3. Menu as decided by the committee will be strictly followed.(Attached as Annexure - 1)
4. Regular menu will be served everyday-
5. Coupons for Parents meals and other guest will be sold (given) to the customer either on the basis of a student writing for it in the register maintained or against cash payment for the same to the caterers. The price of the same shall be decided by the committee in consultation with the Caterer.
6. Rebate will be given to scholars / students as per Hostel rules.
7. In case the mess is closed on any occasion or for pest control then special dinner/lunch shall be provided, at no extra cost.

TERMS AND CONDITIONS AS PART OF AGREEMENT:

- a. **Disputes:** All disputes that may arise shall be referred to the Registrar, Indira Gandhi National Tribal University, Amarkantak (M.P) whose decision shall be final.
- b. **Insurance to Employees:** All employees engaged by the Caterer shall be comprehensively insured for accidents and injuries, by the contractor at his cost.
- c. **Indemnity:** The University shall be indemnified for all losses due to commissions and omissions of any person deployed by the caterer. There shall not be any loss or damage caused to the University on account of any negligence, carelessness, acts of omissions/commissions of Caterers, his employees or staff and the same shall be made good by the Caterer. It shall be made very clear that the employees/staff engaged by the Caterer shall not be treated or considered as employees of the University under any circumstance. The caterer shall defend, indemnify and hold the University harmless from any liability or damage, law suits, penalties imposed by any State or Central Government Department or statutory body or by a third party for reasons of violation of any of their statutory body or by a third party for reasons of violation of any of their statutory provisions or requirements. The university shall not be liable for any damage or compensation payable to any worker or to any person as a consequence of his work and the University shall be completely indemnified accordingly.
- d. **Performance Security Deposit:** The caterer has to deposit a Performance Security Deposit of Rs. 2,00,000/- (Rupees two lakh) only by way of Online online in favour of “Indira Gandhi National Tribal University, payable at Account No. 6752101000027 IFSC Code: CNRB0006752, Canara Bank, IGNTU Campus, Amarkantak Branch (Branch Code-6752) Anuppur, M.P. – 484887.

If the caterer fails to carry out the entrusted Job Contract Services and related miscellaneous works within the stipulated time and as per the Scope of work and Job Specification Indira Gandhi National Tribal University, Amarkantak (M.P) reserves the right to impose penalty as specified in the Penalty Clause and has the right of get the work done through someone else by forfeiting the Earnest Money Deposit and / or Performance Security of bidder.

The contractor shall be responsible for the discipline of his workers.

The normal working hours of all the mess will be from 7.30 am to 9.30 pm. However, the University call for special services beyond these hours on special occasions, without any additional payments.

- e. **The workers employed by the caterer:**
 - a) Shall not act in any way detrimental to the interest of the University.
 - b) Are not employees of the University and shall not have any claim whatsoever on the University.
 - c) The caterer shall provide ID Cards to the staff. It will be verified and certified by University Hostel Warden.
 - d) Have to follow the security instructions as directed by the Hostel Warden of the University.
 - e) They shall not participate in any strike or protest in any form.
 - f) The contract workers can take rest in the changing / resting room in the Messes during break timings.

- g) All contract workers are required to do their duty maintaining hygienic, cleaning and safety.
- h) The list of workers profile has to be submitted to Warden (Hostel) for approval and should be employed only on the approval by the Administration.
- i) There will be a periodical evaluation of the work done by Caterer from time to time, and he will be informed about the same by University hostel committee.
- j) The caterer shall comply with all the requirements under labour and other relevant laws and maintain the required documents. Any violation or non-compliance shall be viewed very seriously resulting in penal action as well as termination of the contract depending on the seriousness of the violation.
The rate quoted by the caterer shall include all the component of taxes levialbe as applicable to works and service contract, if any.
- k) On all matters pertaining to this work order, the decision of the Registrar of the University shall be final and binding.

OTHER CONDITIONS

- a. Adequate number of manpower should be supplied so that the work is done in specified time. Sufficient number of workers should be available to carry out the Job Contract at the Students Mess. The number should be declared in Technical Bid separately for Mess

Tenderer

**Registrar
IGNTU, Amarkantak (M.P.)**

Proforma for the Technical Bid

(In separate sealed cover super-scribed as “Technical Bid”)

1. Name of the Firm/Organization :.....
2. Address
3. Telephone No./Mobile No. & Name of the Contract Person.....
4. Fax No.....
5. Email ID.....
6. Do you have an office at Amarkantak or nearby place ?
if so, please provide the Address and Telephone No.
7. Month and Year of establishment
8. Name of proprietor partners/directors.....
9. No. of years of experience in this field, with references, Certificates etc.....
10. Annual Turnover during the last 3 years 2015-16, 2016-17 & 2017-18 (enclose copies of Audited Financial Statement)duly signed by Chartered Accountant
11. Whether the firm is an Income Tax assessee?.....
If so please give the details
12. Registration No. of Labour Commissioner
13. EPF No.....
14. ESI No.....
15. GST & PAN No.....
16. Income Tax Return for the last Three years (2015-16, 2016-17 & 2017-18)
17. Shop License No. for establishment (issued by Nagar Nigam).....
18. Fassi Registration No.
19. List showing no. of engaged Manpower and their Details performing the Job.....

DETAILS OF PREVIOUS CONTRACTS

Period of Contract	Name and Address of the Organization with reference letters	Name of the Contact person & Phone No.	Value of Contract and other details	Remarks
From -To				

**SIGNATURE OF THE BIDDER
(with seal)**

Give details of current contracts, if any, of similar services being rendered by you and which will be available for inspection by our officials.

Period of Contract	Name and Address of the Organization with reference letters	Name of the Contact person & Phone No.	Value of Contract and other details	Remarks
From -To				

Place:

Date

SIGNATURE OF THE BIDDER
(with seal)

Brands of consumables permissible in Hostel Mess

Item	Brand
Salt	Tata , Annupurna , Nature Fresh
Spices	MDH, Masals, Satyam, Badshah, Everest
Chicken	Venky's Chicken Godrej, Real good
Ketchup	Maggi , Kissan Heinz, Del Monte
Oil	Sundrop Godrej, Saffola, Fortune, Dhara (use of Hydrogenated (vanspati) oil is prohibited)
Pickle	Mother's or Pravin or Priya
Atta	Ashirvad, Pillsbury,Annapurna, Trishul
Instant Noodles	Maggi
Flavoured fruit drinks	Real, Tropicana
Papad	Lajjat
Butter	Amul, Britannia, Mother Dairy
Bread	Modern, Top & Town, Popular, Wibs, Kwalitiy
Cornflakes	Kellog's
Jam	Kisan or Maggi
Ghee	Sanchi , Amul, Mother Dairy, Britannia
Shrikhand	Sanchi , Amul
Milk	Sanchi, Amul, Mother Dairy (without water)
Paneer	Amul , Sanchi
Tea	Brook Bond, Lipton, Kwalitiy, Wadilal
Coffee	Nescafe
Ice Cream	Top n Town, Amul, Kwalitiy, Wadilal
Dal	Unpolished
Rice	Sarana ,Basmati

The caterer may use any other FPO approved brands only if permitted by the Committee in writing.

Proforma For Financial Bid
(In separate sealed cover superscripted as “Commercial Bid”)

To

The Registrar
Indira Gandhi National Tribal University
Amarkantak, (M.P)

Sub: Providing Catering Services for Sone Research Hostel Mess - reg.

Name of the Agency:

Our quotation for the mess is Rs.....(in words.....) per student per months. The above quotation includes all applicable taxes as detailed below.

Particulars	Rupees
Catering charges per student per month	
Taxes (all inclusive including service tax)	
Total	

We have read all the terms and conditions of the tender documents and acceptable to me and agree to the same.

.....

.....

Signature of the Proprietor or Authorized Representative

Date:

Place:.....

Name of the Signatory:

Designation:

Stamp

Mess Menu

Day	Breakfast	Lunch	Dinner
Compulsory item	1 pc Banana, 2 pc plain bread, butter/jam, salt, sugar, pickle, tea/ milk (150 ml)	Green salad, pickle, Salt, Sugar, Dahi	Green salad, pickle, Salt, Sugar
Monday	Daliya / Suji ka Halwa	Plain Rice + 6 Roti + Aloo Phool Gobhi+ Fri Arhar Dal + Bhujiya	Plain Rice + 6 Roti + Aloo Soya Badi Sabji+ Mix Dal
Tuesday	2 stuff paratha (Aloo/ Gobhi/Methi) + dahi	Fri Rice + 6 Roti + seasonal Sabji Gobhi+ Arhar Dal + Bhujiya	Plain Rice + 6 Roti + Aloo Parval Sabji+ Arhar Dal + Secvai / Kheer
Wednesday	Noodles / 2 Pav Bhaji	Plain Rice + 6 Roti + seasonal sabji + Mix Dal + Pyaj Bhindi	Veg Pulav (long rice) + 6 Roti + Dal Tadka + Musroom / Matar Paneer/ 150gm Non- veg (Mutton/ Chicken/ Fish/ Egg curry)
Thursday	Chana Masala / 03 pc cutlet	Fri Rice + 6 Roti + Aloo jeera Sabji Kadhi pakoda	Plain Rice + 6 Roti + Aloo Sem / Gobhi sabji + Fri Dal
Friday	Upma + Dhaniya Pudina Hari Chutney	Plain Rice + 6 Roti + Aloo Chhole + Fri Arhar Dal	Plain Rice + 6 Roti + Seasonal sabji + Aloo Bhndi + Dal
Saturday	3 idli + Sambhar + Nariyal Chutney/ Poha + Bhujia Namkeen + Tomato Sauce	Fri Rice + 6 Roti + Lauki Chana Sabji + Mix Dal + Bhujia	Plain Rice + 6 Roti + Mix Veg + Masoor Dal
Sunday		Plain Rice + 6 Roti + Gatta / Kathal/ Aloo Dum + Dal Rajma + Bhujia	Plain Rice + 6 Roti + Fri Dal + 1 pc sweet + Musroom / Palak Paneer / 150gm Non-veg. (Mutton/ Chicken/ Fish/ Egg curry)

1. Rice, Dal & Sabji will be served as per requirement.
2. Vegetables – Parvl, Palak, Lauki Barbati, Bitter Guard, Cauli Flower, Cabbage, Chhole Chana, Shimla Mirch, Masroom, Katahal, Kundru.
3. Green / lemon/Milk tea will be served in the evening at 4:00 – 5:00 PM
4. Boiled Egg/ Omlette shall be served on additional payment with prior information.