



# INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY

इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय

AMARKANTAK (M.P.)

अमरकंटक (म.प्र.)..484887

(A National University established by an Act of Parliament)

(संसद के अधिनियम के आधीन स्थापित राष्ट्रीय विश्वविद्यालय)

Ref.No. IGNTU/ P/2015/15

Date: 26.5.2015

## TENDER NOTICE

**Sub.:** Tender is invited from experienced manufacturers / suppliers of financial standing and repute, for the supply of fabricated kitchen equipment and utensils and installation and commissioning of same for 2000 students capacity Mega Mess. (To complete in all respect to make the Mess fully operational).

Indira Gandhi National Tribal University, Amarkantak is inviting Quotation under **TWO BID SYSTEM** in sealed envelope for Supply ,Fitting & fixing of Kitchen Equipment & Utensils as well as furnishing (complete in all respect –Supply & fixing of fume hood, Gas Chamber , laying of Pipe line, laying of electricity line, etc) of Kitchen for a 2000 students capacity Mega Mess.

Please quote your competitive rates for items & jobs to be performed as mentioned in **Annexure-1** details with complete specification so as to reach to the Office of Registrar, Indira Gandhi National Tribal University, Lalpur, Amarkantak-484887 (M.P.) on or before **19<sup>th</sup> June 2015 at 5.00 PM through Speed Post/Registered Post only.**

### General Terms & Conditions

1. The Tender must be submitted in **Two BID, Technical BID and Financial BID in two separate envelops, one containing only Technical BID with EMD and other Containing Price Bid.** The Technical offer should include all details on specifications asked for as mentioned. In technical Bid the details of specification, quality, manufacturing details, capabilities, previous supply commitments and other specifications should be given with the suppliers' credentials and Second one should contain Price Bid only.
2. Both the envelops should be in a separate Envelope and should be duly sealed and should be duly superscribed their nature i.e. Technical BID/ Financial BID.
3. The Cost of the Tender form is **Rs. 1000/- (One thousand only)** which is to be deposited in the shape of DD only (**non refundable**) and submitted along with the technical Bid. The DD should be made in the same manner that is of EMD Deposit.
4. The quantity mentioned above is indicative and may increase or decrease at the time of placing Supply order.
5. The bidder must submit an EMD of **Rs. 3,00,000/- (Three Lakhs)** only as mentioned above only in form of Demand Draft from any nationalized bank in favour of "Indira Gandhi National Tribal University, payable at Central Bank of India. Amarkantak (IFSC Code CBIN0284695) or State Bank of India. Amarkantak (IFSC code SBI0004674). Without EMD the tender will be rejected.

6. **Payment will be released after successful supply, fitting and successful installation of Equipments, utensils, , fitting of fume hoods, Construction of Gas Chambers & other related works for complete set up of Mega Mess.** No advance or partial payment request will be entertained.
7. Taxes as per norms of Govt. of India.
8. The rate should be quoted on F.O.R. University Campus, Lalpur, Amarkantak basis.
9. **No packing/forwarding/ installation charges will be paid extra.**
10. Unsealed quotations will be rejected summarily and quotations must reach on or before the due date.
11. University reserves the right to accept or reject any quotation without assigning any reason thereof.
12. **THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH TECHNICAL BID**
  1. Complete set of tender documents duly filled in, with each page duly signed by authorized signatory.
  2. Details of works of similar type and size carried out in the last three years, complete with client's name address and **Completion certificate from the client.**
  3. Relevant Catalogues/Brochures/ detailed specification for item to be supplied.
  4. Photograph / drawing of each equipment offered
  5. Detailed specification of electrical as well as other material to be used.
  6. **Bidder should have executed a turnover average of at least 1.00 Crore (one) per year in the similar field and a single order of fifty lakhs minimum in the same year for the aforesaid supply as desired by the University.**
  7. Bidder must have done similar contacts for at least a Govt. Institution or institution of repute.
  8. Certified copy of duly audited Accounts Statement / Income Tax Return for last 3 years.
  9. Copy of Registration Certificate of the organization.
  10. Organization Structure and details about key personnel and their expertise in similar line.
  11. Documents of Quality Assurance Certificate.

**Registrar**

## General Terms & Conditions of the Tender

The sealed quotation shall be superscribed with “Tender Form for Supply, fitting, Installation, Testing & commission of Kitchen Equipment , Utensils, Making of Gas Chambers, fitting of gratings & other requirement (Complete in all respect to make the Mess Operational)

1. Technical brochure/leaflet/catalogue etc. of the quoted items shall be submitted along with the quotation.
2. **Discount, if any:**  
Special concession/discount applicable for Educational Institutions, if any, must be clearly mentioned at the time of submission of quotation.
3. THE BASIC PRICES SHOULD BE QUOTED IN F.O.R University Campus, Lalpur, Amarkantak (M.P.) only. No packing/forwarding, installation charges will be paid extra..
  - (i) The offer should include the following:  
**Cost of the equipment inclusive of all taxes & statutory levies and charges for onsite installations in the campus of University Free Training Should be given to Mess People for operation of Equipments for a minimum period of 7 days.**
  - (ii) 3 years onsite comprehensive warranty covering all parts & labours. This period will start from the date of installation and successful acceptance of all the goods by the University.
  - (iii) Insurance to cover equipment up to the site of installation & successful acceptance of the equipment at University.
  - (iv) Special discounts/rebates, wherever applicable, keeping in view that the supplies are being made to an educational institution, may please be indicated.
  - (v) Wherever applicable, rates under duty exemption/high sea sales agreement should be quoted.
4. The article must be delivered without any extra cost at the University and will also have to be installed free of cost.
5. **Validity of Rate :** The quoted rate should be valid for a minimum period of 1 year.
6. **Delivery Period :** The article is to be delivered & installed within 30 days from the issue of Supply Order.
7. **Liquidated Damages:** Any delay in supplying the article from the stipulated date of delivery, will attract LD. Liquidated Damage at the rate of 0.5% per week and limited

to maximum 10% of total value of the Work Order. The authority reserves the right to cancel the purchase order when LD accumulates to 10% or more.

8. **EMD** : The bidder shall submit the EMD of **Rs. 3.00 Lacs (Three Lakhs ) as in shape of Demand Draft only drawn in favour of Indira Gandhi National Tribal University payable at Central Bank of India, Univ. Campus Branch, Lalpur, Amarkantak, MP (IFSC CODE CBIN0284695) /State Bank of India, Amarkantak branch( IFSC CODE - 004674) ,** which will be refunded to the successful bidders without any interest after six month from the successful completion and installation of the work order and EMD of unsuccessful bidder shall be refunded within 15 days from the date of opening of the tender through speed post at their corresponding address. **Without EMD the Tender will be rejected.**
9. **Payment** : Payment will be made after supply, installation and physical verification of the ordered quantity of equipments at our end in good condition. No advance or partial payment request will be entertained.
10. The bidders shall quote all Govt. Taxes separately in the quotation/invoices.
11. Sealed envelopes accompanied with prescribed form should be addressed to the Registrar, Indira Gandhi National Tribal University, Amarkantak (M.P.) 484887 and should reach on or before **19.06.2015, 5:00 PM** through Registered post /Speed Post only. University will not be responsible for any Postal Delay.
12. Unsealed quotations/Quotation without EMD will be summarily rejected. University will not responsible for any Postal/Transit delay.
13. The bidders shall submit the copy of the valid PAN No. along with the quotation.
14. The quality as specified is only acceptable. The quantity of materials may be increased or decreased as per requirement.
15. **The applicable TDS will be deducted at the time of payment of bills and TDS certificate shall be issued to the successful bidder as per rule.**
16. University reserves the right to accept or reject any quotation without assigning any reason thereof.

Registrar

