

इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय
INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY
अमरकंटक (म.प्र.) || AMARKANTAK (M.P.)
(संसद के अधिनियम के आधीन स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament)



TENDER INVITED
FOR
Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education

F.No. IGNTU/2017/S&P/152

INDIRA GANDHI NATIONAL UNIVERSITY, AMARKANTAK
LALPUR, DISTT- ANUPPUR (M.P.) – 484 887

Telephone No. 07629-269701-02 TelefaxNo- 07629-269701



F.No. IGNTU/2017/S&P/

INDIRA GANDHI NATIONAL UNIVERSITY, AMARKANTAK
LALPUR, DISTT- ANUPPUR (M.P.) – 484 887

SUB: Tender invited for Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education-Reg

Cost of Tender document: Rs. 1000/- (Rupees One thousand only)
Earnest Money Deposit : Rs. 50,000/- (Rupees Fifty Thousand only)

NAME OF THE FIRM:-----

ADDRESS OF THE FIRM & PHONE NO:-----

Schedule of Tender

Date of issue of Tender Form:	09/03/2017 from 09:30 AM
Last Date & Time for Submission of Tender Document	24/03/2017 upto 05:00 PM
Date & Time of opening of Tender form	29/03/2017 at 03:30 PM

Registrar

Registrar

इंदिरा गांधी राष्ट्रीय जनजातीय विश्वविद्यालय
Indira Gandhi National Tribal University
अमरकंटक (म.प्र.) - 484 887
Amarkantak (M.P.) - 484 887



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INDIRA GANDHI NATIONAL UNIVERSITY, AMARKANTAK
LALPUR, DISTT- ANUPPUR – 484 887

NOTICE INVITING TENDER

SUB: Tender invited for Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education-Reg

The Indira Gandhi National Tribal University, Amarkantak (M.P.) (IGNTU) invites sealed tender under single-bid system for **Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education** from the reputed and well established agencies.

The tender documents must be submitted in **Single-Bid System** i.e. Technical Bid & Financial Bid. The technical bid and the financial bid containing the rate of various item(s) will be opened on a suitable date.

The technical bid and the financial bid should be sealed by the bidder in separate covers superscribed " **Tender invited for Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education**". Sealed Envelopes should be kept in a main/ bigger envelope superscribed as "**Tender Documents for Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education**".

S.N.	Particulars	Specification
01	Equipments and other miscellaneous items	As per the herewith enclosure

The sealed tender document must be reached through speed post/registered post only on or before last date and time. If the tender document is submitted without required tender fee & EMD it will be rejected. Incomplete tenders and the tenders received after the due date and time will also not be accepted.

Non-transferable tender documents for **Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education** can be downloaded from the IGNTU website i.e. www.igntu.ac.in /www.igntu.nic.in on or before **24.03.2017** upto 05:00 PM on payment of Non-Refundable Rs.1000/- (Rupees One thousand only) and EMD of Rs. 50,000 (Rupee Fifty Thousand for each proposal must be remitted through online mode only in favour of "Indira Gandhi National Tribal University", payable at Central Bank of India, Amarkantak (A/c No. 3262189064 IFS Code CBIN0284695) or State Bank of India, Amarkantak (A/c No. 30429162087 IFS Code SBI0004674).


Registrar
इन्दिरा गांधी राष्ट्रीय जनजातीय विश्वविद्यालय
Indira Gandhi National Tribal University
अमरकंटक (म.प्र.) - 484 887
Amarkantak (M.P.) - 484 887



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General Terms & Conditions of Rate Contract

1. The jobs are of highly prestigious nature and hence its quality and production schedule have to be scrupulously maintained. The printer must have sufficient capacity to handle jobs on urgent basis and consignments must be delivered at IGNTU, Amarkantak as per scheduled period.
2. That the delivery/supply will be made on F.O.R. basis to the Indira Gandhi National Tribal University, Amarkantak, M.P. Rates should be quoted inclusive of Packaging Forwarding, Postage and Transportation charges etc.
3. The tender documents are in **Single-Bid System** i.e. Technical Bid & Financial Bid .The technical bid and the financial bid containing the rate of various item(s) will be opened on a suitable date.
4. That the freight, insurance charges, if any will not be borne by the IGNTU. Similarly shortage, pilferage in transit will be the sole responsibility of the supplier. The defective supply will have to be replaced by the supplier within 7 days without freight/transport or any other charges.
5. The quantity of required printing materials may be increased or decreased as per current requirement and item will be supplied as per quoted rate and other terms and conditions shall also remain same.
6. Taxes and other Govt. levies will be paid extra as applicable.
7. That the delivery of goods will be taken at the risk and cost of the supplier only.
8. Annual Turnover of the firm (s) must be Rs. 01.00 Crore per annum.
9. State whether the firm (s) have been currently banned/blacklisted by any Ministry/Dept. of Central Govt. or any State Govt. Submit an Affidavit to this effect.
10. The firm must have minimum 05 years work experience in the same nature of work with the minimum 03 Government bodies/Educational Institution (University Level). Submit the experience certificate.
11. That the supply of material will have to be completed within 30 days from date of issue of work order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 5% of the total value of goods/contract value.
12. The firm will supply the material as per work order and short supply of material will not be accepted in any circumstances.
13. No revision in rate (on higher side) will be accepted at any stage.
14. If the tender document is submitted without deposition of EMD and Tender Fee it will be rejected out rightly.

15. No payment will be made for unsatisfactory/damaged supply of printed material (s).
16. The perishable store and the rejected material must be replaced free of cost by the supplier immediately.
17. The firm shall not assign or sublet the work/job or any part of it to any other firm.
18. Incomplete proposal and tenders received after due date shall not be accepted.
19. In case of discrepancy between unit price & total price, the unit price shall prevail.
20. The quoted rate shall be valid for a period of six months from the execution of the date of award of work and repeat order also may be released to delivery of more required items, if required. The terms and conditions including approved price shall remain same.
21. The payment will be made after successful supply of the ordered quantity and quality of the materials at our end in good condition subject to production of the Physical Verification Report of the User Department/ nominated committee. No advance payment will be made at any stage.
22. The bidders shall submit the copy of the Valid PAN No. and Registration of firm along with the quotation.
23. The bill(s) must be prepared/raised in the name of the Registrar, IGNTU, Amarkantak, M.P.
24. In case of breach of any of the conditions above, the decision of the Competent Authority Indira Gandhi National Tribal University will be final and binding.
25. The IGNTU, Amarkantak reserves the right to cancel the rate contract without assigning any reason thereof & no further correspondence shall be entertained in this regard.
26. If any legal disputes arise in connection with the execution of the tender will be subject to the jurisdiction of the District Court Anuppur, M.P. only.



Registrar

मुख्यालय / Registrar
इंदिरा गांधी राष्ट्रीय जनजातीय विश्वविद्यालय
Indira Gandhi National Tribal University
अमरकंटक (म.प्र.) - 484 887
Amarkantak (M.P.) - 484



F.No. IGNTU/2017/S&P/

Part-1

TENDER FORM - 1 – Technical Bid.

(Tenderer may use separate sheet wherever required)

SUB: Tender invited for Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education-Reg

1	Tender Ref. No.	
2	Tender Fee UTR No.	
3	Name & full address of the Firm & year of establishment	----- ----- ----- -----
4.	Annual Turnover of the firm/company: Last Three financial years. (enclosed documents in support of claim)	Rs. _____ Rs. _____ Rs. _____
5	Whether the firm is registered: under company Act 1985. If yes enclosed certified copies	
6.	a. CA Certified copies of Income tax.	
	b. copy of the Balance sheet and Profit and Loss account of the last 03 years	
7.	a) TIN No	
	b) PAN No	
8.	State whether you have been currently banned/blacklisted by any Ministry/Deptt. of Central Govt. or any State Govt. If so give details. Submit an Affidavit.	
9.	Details of the Earnest Money Deposit (EMD) worth ₹ 50,000/- (Rupees Fifty Thousand Only). If not applicable please specify	
10	Details of the cost of the tender documents worth ₹ 1000/- (Rupees One Thousand only). If not applicable please specify	
11	Certificates for minimum 05 years work experience in the same nature of work with the minimum 03 Government bodies'/Educational Institution (University Level).	

Undertaking

1. That I/we have carefully studied all the terms & conditions and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

Date:

Place:

(Seal & Signature of the Bidder)



F.No. IGNTU/2017/S&P/

Part-2

TENDER FORM - 2 - Financial Bid

(Tenderer may use separate sheet wherever required)

SUB: Tender invited for Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education-Reg.

The Price for supply of above referred materials may be quoted below as per requirement/ specification given below:

SLNo	Description	Required Qty	Offered Rate/per item
1	Equipments and other miscellaneous items	As per enclosure	

Undertaking

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the IGNTU, Amarkantak.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

Date:
Place:

(Seal & Signature of the Bidder)

ENCLOSURE

The details of Procurement of Computers, Printer, UPS, Laboratory equipments, Name plates, Posters, Charts, and Paintings for Department of Education

Annexure-1: List of items required for Department of Education, IGNTU

S.No	Area	Name of Items	Specification	Qty.
1	Entry Gate and Gallery	Wall Painting- Tribal Art, Logo and Motto of University		01
2	Out Side Building	Faculty Name on Building (Both Side)	15×1.5	01
			20×2	01
3		Canteen Name on Building	10×2	01
4	Name Plates	Dean	Prof. Sandhya G.	01
		Head & Associate Professor	Dr. Shamim Ahmad	01
		Associate Professor	Dr. M.T.V. Nagaraju	01
		Associate Professor	Dr. Gyanendra Kumar Rout	01
		Assistant Professor	Dr. Shikha Banerjee	01
		Assistant Professor	Mr. Devi Prasad Singh	01
		Assistant Professor	Dr. Ramesh. M.	01
		Assistant Professor	Mrs. Maria Josephine Arokia Marie. S	01
		Assistant Professor	Dr. Arun Kumar	01
		Assistant Professor	Dr. Megha Das	01
		Assistant Professor	Dr. R. Hariharan	01
		Assistant Professor	Dr. Samson R. Victor	01
5	Flaps	Different Labs/Centres	Library	01
			Science Lab	01
			Language Lab	01
			Computer Lab	01
			Maths Lab	01
			Psychology Lab	01
			Social Sciences Lab	01
			Meeting Hall	02
			Girls Common Room	01
			Boys Common Room	01
			Seminar	03×220
			Multipurpose Hall	01
6	Paintings-Educational Thoughts		Thoughts of National and International Philosophers	15×230
7	Photos of Educational Philosophers	Mahatma Gandhi Rabindranath Tagore John Dewey Roussoue Montesorie Vivekananda Aristotle Mother Teresa Russel (18×24)		10×400

Annexure-2: List of equipment's of Social Sciences Lab

S.No	Items	Qty
1	All Continent Maps	07
2	Globes 12cm/20cm/30cm	01
3	World maps laminated	01
4	Indian maps laminated	01
5	States maps laminated	01
6	Political maps laminated	01
7	River delta laminated	01
8	Solar system laminated	01
9	Wall thermometer red sprit filled	01
10	Wall thermometer (Maximum & minimum thermometer) Zeal England	01
11	Water fall model (Set of 8	01
12	Valley model	01
13	Thermometer dry & Wet Zeal England	01
14	Magnetic compass 100mm	01
15	Water cycle (River in action) model with frame	01
16	Physical features of earth model with frame	01
17	Soil erosion model with frame	01
18	Atlas of India Census 2011	01
19	Road way & railway maps laminated	01
20	National leader's photo (any) Size 37×49cms. Deluxe quality	05

Annexure-3: List of items required for Science & Biological Science Lab, Department of Education, IGNTU

S.No	Item	Specification	Quantity
1	Posters And Charts	Human Body	01
	Detail list of Equipments of Science lab (Chemistry, Physics & Life Sciences)	Parts of Flower	01
		Newton Law	01
		Einstein	01
		Periodic Table	01
		Lavoisier	01
		Raman Spectra	01
		Prism	01
		Chromatography	01
		Pollution Tragedy	01
		Parts of Human Body	01
		Circulatory system	01
		Nervous System	01
		Digestive System	01
		Structure of DNA & RNA	01
	Parts of Leaf	01	
	Specimens	25	
2	Secondary Science Lab Kit (Biology)	Compound Microscope, Glass micro slides, Test tube holder etc.	01
3	Secondary Science Lab Kit (Physics)	Full Kit	01
4	Secondary Science Lab Kit (Chemistry)	Full kit	01
5	Secondary Mathematics Lab kit	Plastic strip, Full protractor etc.	01

Annexure-4: List of items required for Language Lab, Department of Education, IGNTU

S.N.	Item	Specification	Quantity
1.	Posters	Type of speech(16*20)	01
		Pronunciation skills(16*20)	01
		Communication skills(16*20)	01
2.	Charts	Hindi vyakaran (20*20)	01

Annexure-5: List of Computers, Printers, UPS for faculty of Department of Education, IGNTU

S.N.	Item	Specification	Quantity
1.	Computers For members of faculty of Education	Computers	12
2.	Printer for (Members of Faculty of Education)	HP Laser Jet P1020	12
3.	UPS	Computers	12

Annexure-6: List of items required for Games & Sports, , Department of Education, IGNTU

S.N.	Item	Specification	Quantity
1.	Carom Board (Multicolor)	35 inch	02
2.	Chess Set	106" X 925"	02
3.	Ping Pong Ball	Pack of 72	01
4.	Table Tennis Racquet	GKI Euro Star	04
5.	Table Tennis Table	Top size:18mm Regulation size:2740mm x 1525mm x 760mm, Frame Size: 50mm x 25mm, Steel tube Wheel size: 50mm	01
6.	FootBall	Size: size 5,constructed from 32 panels Synthetic Rubber panels for soft touch and high abrasion resistance	04
7.	Volley Ball	Size 4	04
8.	Badminton Racquet		04
9.	Shuttle Cock		4 Packets
10.	Badminton Net		02

Annexure-7: List of Psychological Tests required for Psychology Lab, Dept of Education, IGNTU

Sl.No.	Item	Qty
1.	S. Jalota. Group Test of General Mental Ability (GTGMA-JS) Hindi (It is standardized on 11 to 16 years.) It consists 100 Items	01set
2.	R. K. Tandon. Group Test of Intelligence (GTI-T-1/61) Hindi. (It consists 100 Items into nine Areas For college educated adults.)	01set
3.	P. N. Mehrotra. Mixed Type Group Test of Intelligence (MTGTI-M) Hindi/ English.	01set
4.	P. Srinivasan/K. Murugesan. Emotional Intelligence Scale (Situational) (EIS-S-SPMK) English (This scale consists 40 items divided into four Dimension-I. Self Awareness, II. Social Awareness, III. Self Management, IV. Relationship Management. It was administered on 300 Adults of age 18+.)	01set
5.	S. K. Mangal and Shubhra Mangal. Emotional Intelligence Inventory (EII-MM) Hindi/English. (It consists of 100 items of four area — I. Inter Personal Awareness (own emotions), II. Inter Personal Awareness (on emotions), III. Intra Personal Management (own emotions), IV. Inter Personal Management (other than emotions). Age group 16 +. Standardization on 2200(1050 Male + 1150 Female.)	01set
6.	Santosh Dhar & Upinder Dhar. Spiritual Intelligence Scale (SIS-DD) English. (This scale consists 53 items divided into 6 dimensions—I. Benevolence, II. Modesty, III. Conviction, IV. Compassion, V. Magnanimity, VI. Optimism & 15 factor. It was standardized on executives Adult.)	01set
7.	Adarsh Kohli, S. K. Verma and D. Pershad. P. G. I. Battery For Assessment of Mental Efficiency in the Elderly (PGIBAMEE-KVP) Hindi/English. (This battery consists 48 items of four sub tests—The set test, the standard test, Nahar & Benson test and Geriatric depression scale and the areas covered are mental efficiency, motivation and alertness, general orientation to, time and place, memory, concentration and depth perception, muscular coordination and depressive symptomatology and mood associated with old age. It is for age group 55 years and above.)	01set
8.	Punita Govil. Meta Cognition Inventory (MCI-G) Hindi / English. (This scale consists of 30 items. It was standardized on 700 college students.)	01set
9.	S. Venkatesan. Knowledge & Opinion Questionnaire on Rights, Immunities & Privileges of Persons with Mental Retardation (KNOQ) English. (This 50 item tool comprising questions related to government policies, programs, schemes and rights of the disabled; and also, items on concessions, benefits and privileges of persons with mental retardation in our country. Each item in the questionnaire is to be responded either as: "Right", "Wrong" or "Don't Know". A high score on the questionnaire indicates superior or better knowledge and positive attitude, while a low score meant poor knowledge and negative attitudes of respondents on rights, immunities & privileges of persons with mental retardation. This test is developed to use among adult population.)	01set
10.	A. Puri & D. Pershad. Pediatric Developmental Screening Test age range (Children upto 36 Months) (PDST-PP) English (This test consists 99 items in four area—I. Gross Motar, II. Fine Motar, III. Language, IV. Personal and Social, age up 36 months.)	01set
11.	L. N. Dubey. Reasoning Ability Test (RAT-D) Hindi. (This Test consists 60 Items. For 12 to 17 years students of either sex, standardized on a sample of 1460.)	01set
12.	Anuradha Joshi and B. C. Mahapatra. Reasoning Ability In Science (RAIS-JM) English. (This scale measures reasoning ability in science with the help of five types of reasoning—I.analogical, II. classification, III. electric, IV. deductive and V. inductive through 43 items meant for 10+2 students.)	01set

13.	L. N. Dubey. Problem Solving Ability Test (PSAT-D) Hindi/English (This test consists 20 items. For age 12 to 17 yrs. students of either sex, standardized on 1640 students of higher secondary school/college and University.)	01set
14.	A. M. Ajathaswamy and Shaguffa Momin. Teacher Education Concept Attainment Test (TECAT-SAMS) English (This test consists 40 items. It was Administered on College Teacher Trainees)	01set
15.	Shailaja Bhagwat. Experiments on Concept Formation (ECF-BS) Hindi/English (Four Experiment)	01set
16.	Baqer Mehdi. Verbal Test of Creative Thinking (VTCT-M) Hindi/English. (This test consist 10 items. It provides three factor scores—I. fluency, II. flexibility, and III. Originality for class VII and VIII)	01set
17.	V. P. Sharma and J. P. Shukla. Verbal Test of Scientific Creativity (VTSC-SS) Hindi/English. (It consists of 12 items which have been classified into four sub-tests namely —I. consequences, II. unusual, III. new relationship, and IV. just thinks why. Each item is to be scored for fluency, flexibility and originality. Norms are available for 7th and 8th grade boys and girls.)	01set


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