



इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय  
INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY

अमरकंटक (म.प्र.) || AMARKANTAK (M.P.)  
(संसद के अधिनियम के आधीन स्थापित राष्ट्रीय विश्वविद्यालय)  
(A Central University Established by an Act of Parliament of India)

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**ADVERTISEMENT**

Online applications are invited in the prescribed application from the eligible candidates for the following posts at **Krishi Vigyan Kendra (KVK)** under ICAR project in Indira Gandhi National Tribal University, Amarkantak, Madhya Pradesh.

Eligible Candidates should fill Online Application through IGNTU website <http://igntu.ac.in/recruitment.htm>

The Opening date of online registration is **11/08/2017**. The closing date for submission of online application is **11/09/2017** and submission of hardcopy of application along with enclosures is **21/09/2017**.

S.N	Name of the post along with discipline	Reservation				Total
		UR	SC	ST	OBC	
1	Programme Coordinator/Senior Scientist	1	-	-	-	1
2	Subject Matter Specialist (Agroforestry)	1	-	-	-	1
3	Subject Matter Specialist (Agronomy)	1	-	-	-	1
4	Subject Matter Specialist (Agriculture Extension)	1	-	-	-	1
5	Subject Matter Specialist (Multidiscipline)	-	-	-	1	1
6	Subject Matter Specialist (Plant Protection)	1	-	-	-	1
7	Subject Matter Specialist (Soil Science & Agricultural Chemistry)	1	-	-	-	1
8	Farm manager	1	-	-	-	1
9	Programme Assistant (Computer)	1	-	-	-	1
10	Programme Assistant/ Lab. Technician	1	-	-	-	1
11	Assistant	1	-	-	-	1
12	Stenographer Grade- III	1	-	-	-	1
13	Driver	1	1	-	-	2
14	Skilled Support Staff	2	-	-	-	2
	<b>Total</b>	<b>14</b>	<b>1</b>		<b>1</b>	<b>16</b>

\*\*UR-Unreserved, SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Class

**1. ESSENTIAL QUALIFICATIONS AND EXPERIENCE**

**I. PROGRAMME COORDINATOR** (Multi Discipline Post)

Scale of Pay:- Rs. 37400-67000+GP Rs. 9000

**Qualifications:**

- Good academic record with Ph.D. Degree in the concerned/allied/relevant disciplines.
- A Master's Degree in Agriculture Faculty obtained from an Agricultural/ Horticultural/ Animal Science/Fisheries Science/Agri Engineering from University is an essential qualification with at least

6.00 OCGA out of 10.00 point scale or equivalent (or an equivalent grade in a point scale wherever grading system is followed).

- c. A minimum of eight years' experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/Industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers, of which at least three papers in NAAS rated journals of not less than 4 in the previous cadre.
- d. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- e. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in UGC (4<sup>th</sup> amendment) regulation, 2016 Appendix III.

## **II. SUBJECT MATTER SPECIALISTS**

1. Name of Post: **Subject Matter Specialists**
2. Scale of Pay: - Rs. 15600-39100+GP Rs. 5400/-

### **Qualifications:**

Master Degree in concerned subject of Agriculture faculty with at least 55% marks (or its equivalent Grade 6.50 in 10.00 Scale) with good academic record.

### **Desirable:**

- i. Besides fulfilling the above qualifications, candidates must have cleared the National Eligibility Test (NET) for lecturers conducted by the ASRB, UGC, CSIR. Candidates, who are, or have been awarded Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and procedure for Award of Ph.D. Degree) Regulation, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET and having two full length publication having NAAS rating not less than 4 on the last date of submission of application.
- ii. Experience in Teaching/Research/Extension Education.
- iii. Evidence of contribution to Teaching/Research/Extension education as supported by published work/innovations.

**Note:** Good academic record indicates a candidate applying for respective post shall have (i) Second Class Master's Degree (55% and above). (ii) Second class Bachelor Degree (55% and above). (iii) No third Division in entire career from Higher Secondary onwards.

## **III. TECHNICAL POSTS**

### **(1) Programme Assistant (Lab. Technician)**

Scale of Pay: - Rs 9300-34800 + GP Rs 4200

- a. A Bachelor's degree in Agriculture / Horticulture / Agricultural Mktg. & Co-operation / Sericulture / Home Science / Agril.Engineering / Veterinary Science/ Animal Science / Forestry from a recognized University with good academic record with a minimum OGPA of 6.50/10.00 or CGPA of 2.25/4.00 or its equivalent or 55% of marks (where grade points are not in vogue).

**OR**

Master degree in Agriculture / Horticulture / Agricultural Mktg. & Co-operation / Sericulture /Home Science / Agril.Engineering / Veterinary Science/ Animal Science / Forestry/ Botany (specialization in MAPs) or equivalent from a recognized university/ Institute.

- b. A relaxation of minimum OGPA from 6.50/10.00 to 6.00/10.00 and CGPA of 2.25/4.00 to 2.00/4.00 is provided for OBC, SC/ST category & physically / visually disabled persons. (55% to 50% of marks where grade points are not in vogue).

**(2) Farm Manager-**

Scale of Pay: - Rs 9300-34800 + GP Rs 4200

- a. A Bachelor's degree in Agriculture / Horticulture/Forestry from a recognized Agricultural University with good academic record with a minimum OGPA of 6.50/10.00 or CGPA of 2.25/4.00 or its equivalent or 55% of marks (where grade points are not in vogue).
- b. A relaxation of minimum OGPA from 6.50/10.00 to 6.00/10.00 and CGPA of 2.25/4.00 to 2.00/4.00 is provided for SC/ST category (55% to 50% of marks where grade points are not in vogue).

**(3) Programme Assistant (Computer)**

Scale of Pay: - Rs 9300-34800+ GP Rs 4200

- a. Bachelor's degree in Engineering/ Technology in computer science & Tech./ Electronics & communication/ Information Technology / B.Sc. with PG diploma in computer applications from a recognized University/Institute.

OR

Master of Science in Computer Science/Information Technology from Recognized University/Institute

OR

Master of Computer Applications from Recognized University/ Institute

- b. At least 02 years of experience in relevant filed in university/research establishment / Central/State/Govt. /PSU and other autonomous bodies or private organization of repute.

**(4) Assistant**

Scale of Pay: - 9300-34800+ GP Rs 4200

- a. Bachelor's degree from a recognized University/ Institute with good academic record with a minimum OGPA of 6.50/10.00 or CGPA of 2.25/4.00 or its equivalent or 55% of marks (where grade points are not in vogue).
- b. At least two years experience as UDC or equivalent in the grade of Rs. 5200-20200+ Rs. 2400/- of any central /State Govt. University/ Public sector or any private sector with annual turnover of Rs. 200 Crores.
- c. Proficiency in computer operation, noting and drafting.

**IV. SERVICE PERSONNEL POSTS:**

**(1) Stenographer**

Scale of Pay: - 5200-20200+GP Rs. 2400

- a. Must have passed a 10+2 or its equivalent examination from a recognized board.
- b. Dictation: 10 Mts @ 100 w.p.m. and Trans: 40 mts (Eng), 55 55mts (Hindi)
- c. Age limit 32 years

**Desirable:**

- (i) Knowledge in Computer applications
- (ii) Working experience in an established organization.

**(2) Driver (Light Vehicle)**

Scale of Pay : - 5200-20200+GP Rs 2000

- a. Must have passed 10th or its equivalent examination from a recognized board.
- b. Possession of a valid driving license for L/M/H motor vehicles issued by the competent authority having no adverse endorsement.
- c. Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicles)
- c. Must have experience of at least 3 yrs. in driving light vehicle.
- e. Age limit 35 years

**(3) Skilled Supporting staff**

**Scale of Pay:** - 5200-20200+GP Rs 1800

- a. Must have passed Matriculation or equivalent exam.

**OR**

ITI Passed

- b. Age limit 30 years.

**Terms & Conditions**

- 1) Knowledge of Hindi is essential.
- 2) Candidate should bring all original testimonials/ certificates relating to his/her age, qualification, experience and caste etc. at the time of interview. In case the candidate fails to submit the original documents for verification of the certified/ Xerox copies of the enclosures to his/her application, he or she shall not be allowed to appear at the interview and his candidature shall not be allowed to appear at the interview and his candidature shall be treated as cancelled without any further communication in this regard.
- 3) The University will give the right to restrict the number of candidates to be called for interview/Written Exam/Skill/Trade Test, based on the recommendations of the Screening Committee constitute as per the regulation for this purpose to a reasonable number on the basis of Qualification, experience, higher than the minimum prescribed or by any other condition that it may deem fit.
- 4) Relaxation in age and experience etc. may be granted to the candidates belonging to the Schedule Caste (SC)/Schedule Tribes (ST)/OBC/PWD or other reserved categories as per the UGC/Govt. of India guidelines. A certificate to this effect issued from the competent Authority should be attached with the prescribed application form. Wherever, relaxation of qualification including percentage of marks is permitted under the UGC/ Govt. of India guidelines, such relaxation shall also be considered in appropriate cases subject to recommendations of the Screening Committee.
- 5) Relaxations: Age relaxation is as under:- SL. No.(i) & (ii) Category of persons to whom age concession is admissible Category of Posts to which the age concession is admissible extend to age concession for 01 SC & ST Posts is 05 Years for OBC posts is 03 years.
  - (i) Person with disabilities (All posts) 10 years.
  - (ii) SC/ST person with disabilities (All posts) 15 years.
  - (iii) OBC person with disabilities (All Posts) 13 years.
  - (iv) Ex-Servicemen would be allowed a relaxation of age limit up to 03 years and 08 years in case of disabled Defense Service Personnel's belonging to SC/ST.
  - (v) The age relaxation for the departmental candidate will be as per Govt. of India norms.

**If the relevant certificates for respective reserved categories are not attached with the application, the application shall be rejected and no appeal against its rejection will be entertained.**

- 6) Experience and qualification will be reckoned as on the last date of submission of application.
- 7) Candidates intending to apply for different posts are required to apply separately.
- 8) No TA/DA will be paid for attending interview before the selection committee. However, the outside candidate belonging to SC/ST/PWD categories will be defrayed second class rail fare, and in

case any station is not connected by rail. Ordinary bus fare shall be paid by shortest route as per the guidelines of the UGC/ Govt. of India rule. Extra charges (if any) incurred for reserving seat/sleeping berth in the train will, not be reimbursed to the candidates.

9) **Application Fees**

- (i) Non-Refundable fees for UR/OBC category is Rs 500/-.
- (ii) SC/ST/PWD need not to pay any application fee.

10) **HOW TO APPLY:**

- (i) Interested candidates have to submit the **hard copy of the online application** before the last date of application by speed/registered post along with;
  - a. Self attested copies of the certificates for age proof, qualifications, experience, caste, etc.
  - b. Declaration Form;
  - c. Endorsement by the Employer (if employed); and
  - d. Proof of Payment

To,

**The Recruitment Cell  
Indira Gandhi National Tribal University  
Lalpur, Amarkantak,  
Dist.-Anuppur( M.P.)- 484887**

and, should reach within **10 days from the last date of online application in a closed cover superscribing Application for the post of .....** and the advertisement No. .... of the post as prescribed in the advertisement.

- (ii) Candidates are required to **have a valid personal email ID**. It should be kept active during the process of recruitment. The IGNTU will send call letters for interview through the registered email ID or the same may be downloaded from the designated portal. In case, a candidate does not have a valid personal email ID, he / she should **create his / her new email ID before applying Online**.
- (iii) The name of the candidate, Date of Birth and his / her Parents' name etc. should be spelt correctly in the application as it appears in the class 10th certificates / marks sheets. Any change / alteration found may disqualify the candidature.

11) **Other Conditions:**

- (i) Mere possession of eligibility conditions shall not entitle a candidate to be called for written test/interview. The date for determining the eligibility of all candidates in every respect shall be the closing date as prescribed in the advertisement for receipt of the applications. In other words no candidate shall be called for interview if he does not possess the minimum qualification and experience etc. as on the closing date of the application for a particular post.
- (ii) Candidate who is already in service should submit his/her application through proper channel. However, he/she may send an advance copy of his/her application and should produce a "No Objection Certificate" from the employer at the time of interview failing which he/she shall not be entertained in interview. The application for appointment on deputation may be forwarded by the employer along with the CR dossiers duly certified by the Competent Authority for the desired periods through proper channel.
- (iii) It is the responsibility of the candidate to assess his own eligibility for the post for which he/she is applying in accordance with the prescribed qualification, experience etc and submit

- his application duly filled-in along with desired information, documents and other supporting materials as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his candidature. In case, it is detected at any point of time in future even after appointment that the candidate was not eligible as per the prescribed qualification, experience etc which could not be detected at the time of interview due to whatever circumstances, his appointment shall be liable to termination forthwith as per this clause and also based on his undertaking.
- (iv) Candidates are advised to visit the University website regularly for updates related information to recruitment.
- (v) (a) The University reserves the right to fill or not to fill up the posts advertised for any reasons whatsoever.  
(b) The University reserves the right to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.  
(c) The University reserves the right to increase or decrease the vacancies according to the circumstances.  
(d) Interim enquiries shall not be entertained.  
(e) 'CANVASSING IN ANY FORM SHALL DISQUALIFY THE CANDIDATURE OF THE CANDIDATE'  
(f) Applicants are required to apply online separate for each post.
- (vi) For any clarification, the candidates may contact the Recruitment Cell of the University by sending mail to [recruitment@igntu.ac.in](mailto:recruitment@igntu.ac.in), in case of any grievance of any candidate.

**Sd/  
Registrar**