



# INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY

इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय

AMARKANTAK (M.P.), अमरकंटक (म.प्र.)

(A National University established by an Act of Parliament)

(संसद के अधिनियम के आधीन स्थापित राष्ट्रीय विश्वविद्यालय)

Ref. No. IGNTU/Exam./2018/28

Date: 30/8/2018

## CIRCULAR

As per the decisions taken in the Heads of the Departments meeting held on 29.08.2018 under the Chairmanship of Hon'ble Vice-Chancellor, the following guidelines are circulated for necessary action in the larger interest of the students:

1. Re-examination shall be conducted for the students of VI Semester UG, IV Semester PG and II Semester Diploma programmes (outgoing students) who were detained from writing the semester end examination in May 2018 for want of attendance. The students who have successfully attended special classes are eligible to fill the form for re-examination (Department-wise list students is attached).

2. Supplementary examination shall be conducted for the outgoing UG and PG students to clear their backlogs in VI and IV Semester respectively. The students who have backlog(s) only in VI Semester of UG and IV Semester of PG are eligible to fill the form for supplementary examination.

3. The Heads of Departments are given the responsibility to get question papers set by the concerned course teachers, print the QPs, conduct examination as per the schedule, arrange evaluation in a dedicated room in their respective Departments and submit the marks, answer booklets and attendance records to the Examination Section on 24.09.2018.

The schedule for re-examination and supplementary examination are as under:

i.	Filling of exam forms	:	31.08.2018 to 05.09.2018
ii.	Submission of exam forms to Department & issue of Admit Cards	:	07.09.2018
iii.	Submission of Question papers by the course teacher to the Head of the Department	:	07.09.2018
iv.	Exam Schedule	:	10.09.2018 to 17.09.2018
v.	Evaluation and submission of marks	:	24.09.2018
vi.	Announcement of Results	:	01.10.2018

All the Heads of the Departments concerned are requested to take up the information for wide circulation amongst the eligible students for filling of exam forms.

  
Controller of Examinations

Copy to:

1. PS to VC for kind information of Hon'ble Vice-Chancellor
2. Director, Academics, IGNTU
3. Director, RCM, IGNTU
4. All Deans of Faculties
5. Dean, Students Welfare
6. All Heads of Departments
7. PS to Registrar, IGNTU
8. System Analyst for e-circulation
9. Rajbhasha Hindi Cell