



# INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY

इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय

AMARKANTAK (M.P.), अमरकंटक (म.प्र.)

(A National University established by an Act of Parliament)

(संसद के अधिनियम के आधीन स्थापित राष्ट्रीय विश्वविद्यालय)

Ref. No. IGNTU/Exam/278 /2021

Date:02.12.2021

## Circular

(Semester Examinations-January-2022)

The University is conducting Semester End Examination for the students of UG-Regular/Backlog for 3<sup>rd</sup> and 5<sup>th</sup> Semesters & only backlog for 1<sup>st</sup> semester, PG Regular/Backlog for 3<sup>rd</sup> Semester & only backlog for 1<sup>st</sup> semester, B.Pharm 1<sup>st</sup> - 8<sup>th</sup> semesters (only backlog for 1<sup>st</sup> semester) D. Pharm 1<sup>st</sup> Year backlog, B.Voc Regular 6<sup>th</sup> at IGNTU, RCM and Collaborative Institutes.

The details of Semester End Examination are given hereunder.

Filling & Submission of the online examination forms & Payment of Examination Fees	15.12.2021 to 31.12.2021
Conduct of end semester theory and practical examinations	06.01.2022 to 18.01.2022

**\*Note- submission of Online Examination Forms along with payment of Examination Fees is mandatory for all students appearing Semester Examination.**

S.N	Date	Time	Subject	Programme
01	10.01.2022	10 am to 12 pm	AECC- English	UG 1 <sup>st</sup> Sem. Backlog

### Payment of Examination Fee

All the eligible students of IGNTU & RCM to appear the Semester Examination, January-2022 including backlog students are hereby informed to fill the Online Examination forms & pay the Examination fee through online mode from Date-15.12.2021 to 31.12.2021.

1. The students appearing the Semester Examinations whoever not paid the Semester Admission Fee and Examination Fee will not be allowed to write their Semester Examinations.
2. No Examination Fees will be charged for Physically Challenged Students.
3. The student should submit the following documents at the time of online submission of Examination Form.
  - i) Fee Receipt of Semester Admission Fees.
  - ii) Fee Receipt of Examination fees.

### Conduct of Semester Examinations:


1. The semester examinations shall be conducted through Blended mode (Online mode + Offline mode) as per the prescribed schedule.

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Controller of Examination  
IGNTU, Amarkantak (M.P.)

2. The duration of Examination is 2 Hours. Additional 30 Minutes will be given to upload the scanned Answer script of examination to assigned e-mail / whatsapp id of the Examination In-charge.
3. After the announcements of examination schedule all the students shall have to fill the examination form according to the notified schedule.
4. All the HoDs shall create a separate Google Meet group, E-mail and notify Whatsapp number for each and every semester, enlisting all the students of the particular semester. They may designate different teachers as semester in charge for the purpose; such teachers shall share the Question paper through Google Meet and monitor the whole process of examination as per prescribed procedure. If required, the in-charge teacher may conduct the 'Mock-Test' to understand the whole process of examination well in advance.
5. The consent of every student towards understanding of examination process shall be obtained through online mode.
6. After display of Question Paper in Google Meet group, the student will have to write the answer on A4 size papers.
7. All students appearing the Examinations have to fill complete information on the first page of the Answer Sheet like Name, Enrolment No. Programme Name, Paper, Semester etc.
8. All students appearing the Examinations have to compulsorily write Page No. & Enrolment No. on every page of the Answer Sheet.
9. After completion of the examination, student will have to upload the scanned copy of Answer script to assigned e-mail/ Whatsapp id of Examination In-charge within 30 minutes.
10. The students will be monitored through video and voice throughout the exam duration. If any unfair means practices found during the examination, the examination of concerned student is liable to be cancelled.
11. The minimum passing marks in the theory exams shall be 40 per cent including both continuous evaluation and end semester examination marks except programmes running under PCI (B.Pharm., M.Pharm. & D.Pharm) and NCTE (B.Ed.).

**Practical examinations for courses with practical components:**

- a. The practical examinations will be conducted through Blended mode. The examination will be conducted in two parts ( 1. Written Examination 2. Viva-Voce).
- b. The practical examination and Viva-voce examination may conduct through Google Meet, Skype or other meeting aps.
- c. The students may be given to solve the problems based on models, procedures and protocols from practical syllabus. The duration of examination will be 2 hours.

  
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**Dissertation/project works:**

- a) For students who have completed their lab-work/fieldwork and are in the writing phase of the report, shall be allowed to submit the soft copy of the report to their respective supervisors.
- b) Students with pending or incomplete major lab-work/fieldwork will be required to write a comprehensive review on the allotted topic and submit the soft copy to their supervisors.
- c) If there is tutorial component/presentation in respect of the dissertation, the same may be conducted through Google Meet, Skype or similar platforms by the respective Head of the Department.

**Excursion/Field tour**


The concerned department shall ask the students to collect online information of the proposed area, and submit a written report to the department latest by 8<sup>th</sup> January 2022.

Internships/activities: The concerned department shall adopt the following measures for internship and other related activities and ask the students to submit a written report to the department latest by 8<sup>th</sup> January 2022.

1. Allow the students to take up online internship/activities including the activities that can be carried out digitally or otherwise from home.
2. Engage them to work as interns on ongoing projects.
3. Reduce the period of internship clubbing with assignments etc.

**Copy to:**

1. PS to Hon'ble Vice-Chancellor
2. Director, RCM
3. Deans of all the Faculties
4. Dean, Academics
5. Heads of all the Departments
6. PS to Registrar
7. PS to Finance Officer
8. System Analyst for e-circulation
9. Concerned File(E/IGNTU/2017/155-PF)
10. Office Copy

  
02/12/2021  
**Controller of Examinations (I/c)**  
Prof. N.S.H.N. Moorthy  
Controller of Examination  
GNTU, Amarkantak (M.P.)