

**INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY
REGIONAL CAMPUS, MANIPUR**

Adimjati Complex, Chingmeirong, Imphal-795001

Ref. No: H.2/IGNTU-RCM/2014/669

4th March, 2015

Limited Tender Notice

Indira Gandhi National Tribal University-Regional Campus, Manipur (IGNTU-RCM) is inviting Quotation in sealed envelope from authorised dealer of branded furniture for purchase of the following items as per the following specifications and Annexure-A. Please quote your competitive rates for items with complete specification so as to reach to Director (i/c), Indira Gandhi National Tribal University-Regional Campus, Manipur on or before 23.3.2015 at 3.00 PM through Speed post/Registered/Courier/In Person

Sl No.	Items Specifications	Quantity
1.	Desklet Chairs CH-18C	70
2.	Office Table T-8	02
3.	Office/Visitor Chairs CH-7B	10
4.	Office Table T-104	04
5.	Chair PCH-7002D	02
6.	Storwel Almirah with 4 Shelves	02

(Tentative pictures & dimension of the above items are given at ANNEURE-A)

General Terms & Conditions

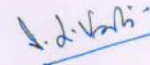
1. The quantity mentioned above is indicative and may increase or decrease at the time of placing Supply Order.
2. The tenderer must submit an EMD of Rs. 12,000/- (Twelve thousand only) refundable without any interest in the form of Demand Draft from State Bank of India in favour of Indira Gandhi National Tribal University payable at Imphal (IFSC Code SBIN 0000092).
3. Taxes as per norms of Government of India.
4. The rate should be quoted on F.O.R. IGNTU-RCM Campus, Adimjati Complex, Chingmeirong, Imphal-795001
5. No packing/forwarding/delivery/installation charges will be paid extra.

[Handwritten signature]

**INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY
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6. If the item is under GDS&D rate contract, the price quoted should not be more than the contract rate.
7. Discounts/concession, if any must be clearly mentioned in the quotation.
8. The quotations shall be send in a sealed envelope as per Annexure-B tender form I & 2.
9. Unsealed quotations will be rejected summarily and quotations must reach on or before the due date.
10. The specifications of the items highlighted are of Godrej brand which shall act as a benchmark for determining the quality and design of other brand.
11. The bidder must enclose the manufacturer catalogue of the items quoted.
12. University reserve the right to accept or reject any quotation without assigning any reason thereof.
13. Delivery and installation of the items must be completed in all respect within 30 days from the date of issue of purchase order.
14. Failure to deliver the items beyond the delivery date shall attract liquidated damage of 0.5% of the purchase value per week subject to maximum of 10% of the purchase value.
15. 100 % payment will be released after successful supply and verification of the above items. No advance or partial payment request will be entertained
16. In the event of any dispute all legal proceedings shall have to be lodged in the courts situated at Imphal.



Director (i/c)

IGNTU-RCM

Annexure-A: Tentative Picture & Dimensions

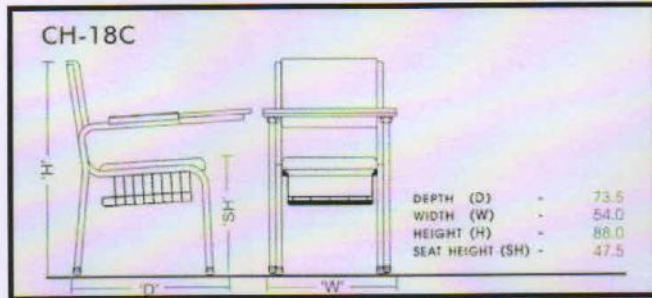
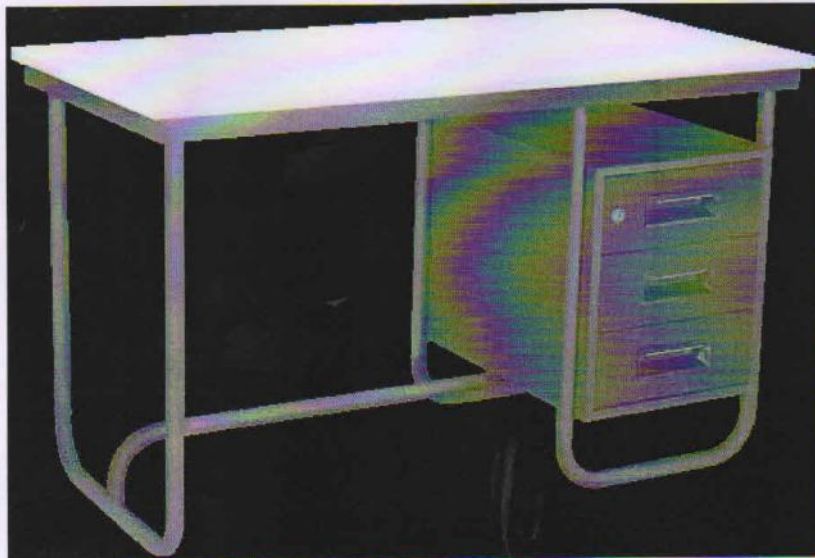


Fig 1: Desklet Chairs CH-18C (units in cm)



Size:

Width	Depth	Height
1199	590	735

Figure 2: Office Table T-8 (units in mm)

A. Vohra

Annexure-A: Tentative Picture & Dimensions

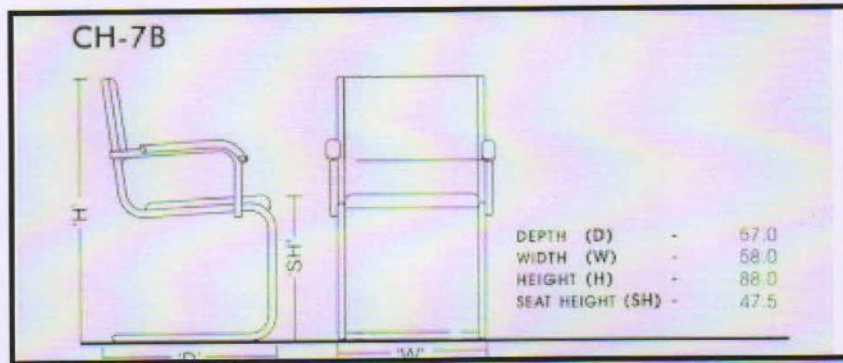
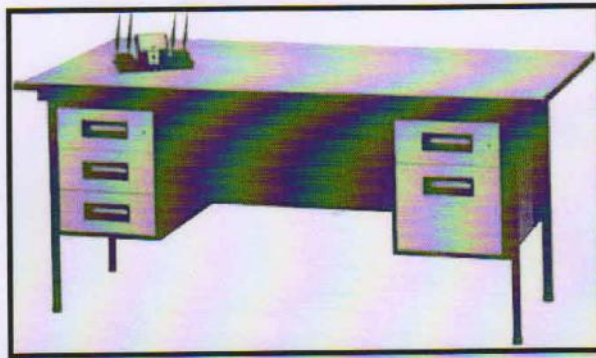


Figure 3: Office/Visitor Chairs CH-7B (units in cm)



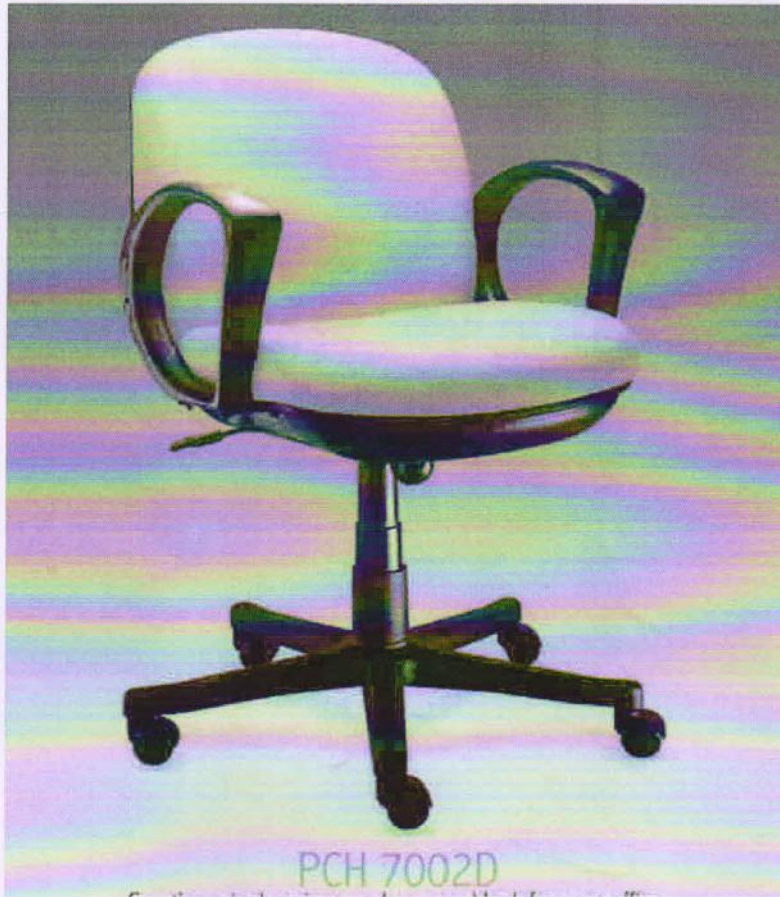
Specifications:

- Spacious table with double storage
- Two sets of storage units:
 - i) 3 drawer unit
 - ii) 1 box and 1 file drawer unit
- Square tubular understructure
- Size: 1670W x 900D x 750H mm

Figure-4: Office Table T-104 (units in mm)

J. d. V. B. S.

Annexure-A: Tentative Picture & Dimensions



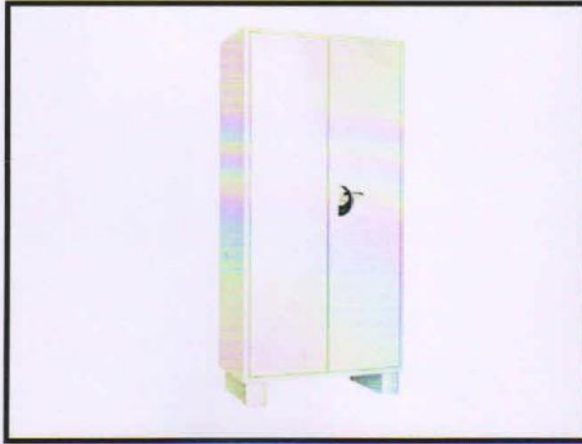
Size:

Width	Depth	Height	Seat Height
75	75	82.0-94.5	46.0-58.5

Figure-5: Chair PCH-7002D (units in cm)

J. d. Varkh.

Annexure-A: Tentative Picture & Dimensions



Size:

Width	Depth	Height
916	486	1981

Figure-6: Storwel Almirah with 4 Shelves (Units in mm)

(4)

J. L. Vohra

ANNEXURE-B
TENDER FORM-I TECHNICAL INFORMATION AND UNDERTAKING

1. Name & Address including e-mail ID and Telephone contact details of the Bidder/Concern.

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.....
.....

2. Nature of Concern (i.e. Proprietor or Partnership firm or a Company or State/Central Govt. Autonomous Body/PSU, etc.). Please enclose documentary evidence e.g. Registration/Incorporation Certificate etc.

.....
.....

3. Whether ready to supply the material within the period given by the Institute Yes/No

4. Whether the tenderer is black listed for supplying any item by any Govt. concern or otherwise penalized Yes/No

5. Whether prevalent quality certificate (ISO) are possessed by the manufacturer and copies of these certificates attached Yes/No

6. Whether manufacturer of "green furniture" certified by an National or international agency and evidence of the same is attached Yes/No

7. Whether manufacturer's catalogues in original for furniture items being offered attached Yes/No

8. Whether self attested legible copies of their PAN/TIN No. and VAT attached Yes/No

9. Whether all the terms and conditions of the tender documents (Tender No: H.2/IGNTU-RCM/2014/669 Dated: 4th March, 2015) are acceptable Yes/NO

10. Whether manufacturer specifications/catalogue is attached Yes/No

11. Deviations in any of the above specifications (if yes, specify) Yes/No

11. Details of EMD:

12. List of client along with contact no. and supply value of the last three years

P. S. Vohra

ANNEXURE-B
TENDER FORM-I TECHNICAL INFORMATION AND UNDERTAKING

1. Name & Address including e-mail ID and Telephone contact details of the Bidder/Concern.

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P. D. Vohra

TENDER FORM 2: COMMERCIAL BID

Sl No.	Items	Quantity	Basic unit price	Taxes	Any other specific charges	Total consolidated price (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	(7) = (4+5+6) x 3
Total						

Date
Place:

Signature (with Stamp).....
 Name.....
 Designation.....
 Company Seal.....

S. V. Karli -